



नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी  
हटिया, राँची - 834 003 (झारखण्ड)  
National Institute of Foundry and Forge Technology  
Hatia, Ranchi – 834 003 (Jharkhand)

सं No. – NIFFT/GA-01/2020/COVID-19:5006

दिनांक Date - 13 / 07 / 2021

**CIRCULAR**

**Sub:- Guidelines/Measures for containing spread of COVID-19 infection in the campus.**

Based on the recommendation of the Covid-19 Advisory Committee in consideration of the need of students vis-à-vis current situation of the pandemic, and various Govt. notifications issued recently, following measures are approved for the Institute.

- 1) Cleanliness of the water supply system of the Institute, in overhead tanks, sumps, of the Institute will be checked and to undertake cleanliness, if required, by a professional agency. Member-in-charge of CMC may raise the Indent as required.
- 2) 4-5 more oxygen cylinders and 2-3 Oxygen concentrators and other necessary items and medicine will be procured for increasing available support system in the Dispensary. Sufficient PPE kit will also be kept in stock for use by the medical and transport staff attending the COVID-19 infected persons on behalf of the Institute. SMO and/or any other concerned official may raise indent for same.
- 3) Facility and provision for cooking and supply of COVID friendly food to the infected family staying inside or nearby the campers will be made in the NIFFT Niwas. The service will be made available on cost-to-cost basis. In-charge (NIFFT Niwas) will establish and ensure availability of the facility keeping in mind the safety of the cook and delivery personnel.
- 4) Possibility of pre-booking of ventilator equipped bed in any hospital in Ranch, preferably in the empaneled hospitals and Oxygen equipped ambulance for priority allotment will be explored by the SMO.
- 5) Vaccination of the employees and their family members, possibility of organizing regular camps in the Institute will be explored by the SMO. Institute vehicle will be made available for this purpose to employees who may go for vaccination to nearby places due to non-availability of slots in the vaccination centers within Ranchi.
- 6) The MRS adjacent to the Dispensary will be made ready for use by the Clinic for the purpose of treatment of patient.

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- 7) Ph.D students will be permitted to return to the campus to resume their experimental work under following SoPs:-
- a) Dean (Research) will sent the intimation to the students through Academic Office.
  - b) Following will be pre-requisite for the students to come back to the campus:-
    - i. To have a negative RT-PCR test result not earlier than 48 hours of starting their journey.
    - ii. To have at least the first dose of COVID-19 vaccine.
  - c) On their return to the campus, they need to produce the documents to the above effect to the SMO and on his clearance only they will proceed to their hostel. However, they need to be under room-isolation for a week.
  - d) On completion of the room-isolation period, they will undertake a Rapid Antigen Test in the Institute Dispensary. They will be permitted to move out of the hostel and meet the faculty and/or enter the department/laboratories only if they test negative.
  - e) They will follow all the guidelines issued by the Institute as well as by the Government agencies with respect to COVID-19 pandemic.
- 8) All students staying in the campus must compulsorily undertake first dose of vaccination within 31 July 2021 and second dose as per schedule.
- 9) Normal working hours for the Institute will be restored to usual working hours (i.e. in slots of 9.00 am to 5.30 pm or 10.00 am to 6.00 pm. as per GoI guidelines) in view of relaxation of traveling restrictions allowed by the Govt. of Jharkhand.

This issues with the approval of the competent authority.

  
उप कुलसचिव  
Dy. Registrar

Copy to –

1. All faculty and staff by email as per available list.
2. Chairman, CCC – requested to arrange uploading to Institute Website.
3. Director's Secretariate / Registrar Office
4. COVID-19 File [GA-04/2020]