



राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान
(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)
हटिया, राँची - 834 003 (झारखण्ड)

National Institute of Advanced Manufacturing Technology
(Formerly National Institute of Foundry and Forge Technology)
Hatia, Ranchi – 834 003 (Jharkhand)

Form No.-MT/01

Requisition for Maintenance work
(Masonry/ Plumbing/ Carpentry/ Electrical/ Sanitary)

1. Name of the Requisitioner -
2. Designation -
3. Location -
4. Nature of the work - (Masonry/ Plumbing/ Carpentry/ Electrical/ Sanitary)
5. Details of work -
.....
.....
6. Details of similar work done previously on the same location (if any) -
.....
.....

Date:.....

Signature of the Requisitioner

- The maintenance work is not required
- May be deferred for the time being
- The maintenance/ renovation work may be executed by following coordinator:
 - Civil
 - Electrical
 - Water, Sanitation, Horticulture & House Keeping

Concerned Coordinator

Dean (P&D)

Work has been completed satisfactorily.

Coordinator- Maintenance activity

Requisitioner