



राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान  
(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)  
हटिया, राँची - 834 003 (झारखण्ड)

**National Institute of Advanced Manufacturing Technology**  
(Formerly National Institute of Foundry and Forge Technology)  
Hatia, Ranchi – 834 003 (Jharkhand)

Form No. – SP/02

**FORM FOR PAYMENT FOR PURCHASE OF GOODS UNDER GFR-154  
(WITHOUT QUOTATION)**

**Subject: Purchase of .....**  
(Name of Goods under GFR-154)

I require the following item(s), the indent of which has been approved by **HOD/Section In-charge / REGISTRAR** on.....

Sl. No.	Name of Item(s)	Quantity
01.		
02.		
03.		
04.		
05.		
06.		
07.		
08.		
09.		
10.		

I have purchase the above item(s) on competitive and reasonable rates incurring expenditure of Rs. .... /- in words (Rupees ..... only).

I have recorded necessary certificates on the reverse of the bill(s). You are requested to arrange to make payment to M/s.: ..... (Name of Firm) for Rs. .... /- at the earliest, out of Institute / RP ..... / IND ..... fund.

Date: .....

**Signature of indenting Officer**

Name: .....

Designation: .....

**For Office Use Only**

Necessary approvals, Certificates required Under GFR-154 Checked & Found in order. Good(s) has / have been entered in Consumables / Non-Consumables Stock Register at Ledger No.: ..... and has been issued to indenting Officer vide Issue Slip No.: ..... Dated:...../Sl. No.: .....

Expenditure of Rs.: ..... out of Institute / RP ..... / IND ...../ Contingency (PhD / NPDF ..... ) may be sanctioned.

Dealing Assistant

Asst. Registrar (S&P)

REGISTRAR