

**Minutes of 122nd Meeting of the
Administrative and Finance Committee**



राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान

(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)

हटिया, राँची - 834 003 (झारखण्ड)

National Institute of Advanced Manufacturing Technology

(Formerly National Institute of Foundry and Forge Technology)

Hatia, Ranchi – 834 003 (Jharkhand)

27th June 2024 [Thursday] at 3:00 PM

Through Hybrid Mode [Offline Venue – NIAMT, Ranchi]

Members of the Administrative and Finance Committee

Chairman		
1	Shri Sham H. Arjunwadkar CEO, Foundry Geometrix and Mentor, NCTS - IIF	Chairman
Representatives from Government of India		
2	Shri M. M. Singh , Director, (TS) Representative of Shri Govind Jaiswal, IAS Joint Secretary Department of Higher Education, Ministry of Education, Govt. of India Shastri Bhawan, New Delhi – 110 001	Member
3	Shri Sanjog Kapoor Joint Secretary & Financial Advisor Department of Higher Education, Ministry of Education, Govt. of India Shastri Bhawan, New Delhi – 110 001	Member
Co-opted members from Faculty		
4	Professor S. R. Kumar Dept. of Applied Science & Humanities, NIAMT, Ranchi	Member
5	Professor A. K. Pathak Dept. of Mechanical and Manufacturing Engineering NIAMT, Ranchi	Member
Member Secretary		
6	Professor P. P. Chattopadhyay Director, NIAMT, Ranchi	Member Secretary

Invited Members		
Members of the Board of Governors		
1	Shri Mohammad Isharar Ali Director, DPIIT, Ministry of Commerce and Industry Room No.126, Vanijya Bhawan, New Delhi – 110 011	Invited Member
2	Professor M.K. Tiwari Director Indian Institute of Management, Vihar Lake Road, Powai, Mumbai - 400087	Invited Member

3	Shri Pradeep Goyal, Founder Chairman & Managing Director, Pradeep Metals Limited, Mumbai	Invited Member
4	Shri Sachin B. Sabnis Managing Director Belgaum Ferrocast India Pvt. Ltd (BFPL)	Invited Member
5	Professor Markrand Shrikrishna Kulkarni, Department of Mechanical Engineering, Indian Institute of Technology, Bombay	Invited Member
6	Professor Pallab Banerji Professor Materials Science Centre Indian Institute of Technology, Kharagpur	Invited Member
7	Professor B. S. Murthy Department of Metallurgical and Materials Engineering NAC Rd, Indian Institute of Technology, Madras	Invited Member
8	Shri Sudhir Mutalik Founder CMD of Positive Metering Pumps (I) Pvt. Ltd.	Invited Member
9	Shri Vikas Khanvelkar Founder CMD – Design Tech Systems Ltd.	Invited Member
10	Professor Arvind Pandey Registrar-in-Charge, NIAMT, Ranchi	Invited Member

Chairman extended a hearty welcome to all the members present on the meeting. With due permission of the Chairman, Director NIAMT, as Member Secretary of AFC, placed the agenda items in the meeting for discussion and following resolutions were taken.

Item No.: 122.AFC.I.1	To Confirm the minutes of the last meeting of the Administrative and Finance Committee. The draft minutes of the 121st meeting of the AFC held on 07/02/2024 was circulated to all the members on 13/02/2024. Comments of the MoE was received vide email dated 20/02/2024. No specific comment was received from other members. Final Minutes was approved by the Chairman, BoG, vide his email dated 18/03/2024.
Resolution	Confirmed
Item No.: 122.AFC.I.2	Report on Action Taken on the Minutes of the last Meeting of Administrative and Finance Committee. Action Taken Report on the minutes of 121st Meeting of Administrative and Finance Committee held on 07/02/2024 is furnished as Annexure – II .
Resolution	Noted
Item No.: 122.AFC.I.3	Report on the Fund Position as on 31/03/2024 (end of 4th Quarter and FY 2023-24) and 31/05/2024 (end of last month) along with Demand of Fund submitted to MoE for 1st Quarter of 2024-25.


02-08-24

Report on the grant received, expenditure made and unutilized fund position as on 31/03/2024, and 31/05/2024 along with Demand of Fund for 1st Quarter of FY 2024-25 as submitted to MoE is given in the following table.

(Rupees in Lakhs)			
Particulars	OH-31	OH-35	OH-36
Total Grant Sanctioned for 2023-24	1700.00	900.00	2700.00
Opening Fund Position (as on 01/04/2023)	311.73	2195.87*	478.14
Grant Received (till 31/03/2024)	1350.00	850.00	1500.00
Interest Earned (till 31/03/2024)	10.20	22.88	11.46
Total Fund Available (till 31/03/2024)	1671.93	3068.75*	1989.61
Expenses Incurred including interest refunded to Bharat Kosh (till 31/03/2024)	1740.35	837.36	1868.06
Closing Fund Position (as on 31/03/2024)	(68.41)	2231.39*	121.54
Total Grant Sanctioned for 2024-25	1700.00	700.00	2800.00
Estimated Expenses (01/04/2024 to 30/06/2024)	700.00	620.00	630.00
Fund Requirement submitted to MoE for 1st Quarter	700.00	620.00	630.00
Opening Fund Position (as on 01/04/2024)	(68.41)	2231.39*	121.54
Grant Received (till 31/05/2024)	-	-	420.00
Interest Earned (till 31/05/2024)	-	-	-
Total Fund Available (till 31/05/2024)	(68.41)	2231.39*	541.54
Expenses Incurred including interest refunded to Bharat Kosh (till 31/05/2024)	112.00	8.00	201.00
Closing Fund Position (as on 31/05/2024)	(180.41)	2223.39*	340.54

*Includes Unadjusted Advances of CPWD, NIC and Work-in-Progress.

Provisional UC for FY 2023-24 before audit as submitted to MoE on 07/05/2024 and Demand of Fund for Q1 of 2024-25 as submitted to MoE on 24/05/2024 (revised on 28/05/2024) are furnished in **Annexure – III**.

Resolution	Noted.
Item No.: 122.AFC.L4	Report on Grant Allocation for 2024-25 by MoE and submission of Additional Fund Requirement for 2024-25 submitted to MoE.
	Against Budget Estimate for 2024-25 as submitted to MoE, Grant Allocation by

MoE was received on 10/04/2024. Further, in compliance with the MoE email dated 22/05/2024, Additional Fund Requirement for 2024-25 was submitted to MoE on 24/05/2024. Details is given below:-

(Rupees in Crore)			
Particulars	OH-31	OH-35	OH-36
Budget Estimate submitted to MoE for 2024-25	24.00	12.00	30.00
Grant Allocation given by MoE for 2024-25	17.00	7.00	28.00
Revised Budget Estimate	20.00	16.00	28.00
Additional Fund Requirement for 2024-25 submitted to MoE	3.00	9.00*	--

* Additional fund requirement under OH-35 (Capital Grant) also includes the Budget Estimate of Capital Fund requirement for next five years as sought by the MoE, which is being reported as a separate Agenda Item.

Grant Allocation, vide F. No. 3-1/2024-TS.VII, dated 10/04/2024 received from MoE, and Additional Fund Requirement submitted to MoE on 24/05/2024 are furnished in **Annexure – IV**.

Resolution

Noted. It was learnt from MoE that the proposal of additional fund has been submitted to IF-1 Section for approval during regular Budget session of 2024-25.

**Item No.:
122.AFC.I.5**

Report on submission of Capital Fund Requirement along with Projected Student Strength for 2024 to 2029 submitted to MoE.

An online meeting was conducted by the MoE under the chairmanship of JS (TEL) on 20/05/2024 to discuss regarding the capital requirement of the Institutes under TS.VII of MoE for the next five years, i.e. from 2024-25 to 2028-29 vis-à-vis the projected Student Strength to achieve the targeted Gross Enrollment Ratio (GER) by 2030.

As a follow-up of the meeting, the Institute, on 24/05/2024, submitted total capital requirement of Rs. 198.00 crore for the Institutes for the next five years, i.e. from 2024-25 to 2028-29 vis-à-vis the final projected Student Strength of 1933 by 2028-29.

A copy of the report submitted to MoE is furnished as **Annexure – V**.

Resolution

Noted.

**Item No.:
122.AFC.I.6**

Report on utilization of IRG Fund for OH-31 and OH-36 during 2023-24 and 2024-25.

(a) In view of shortage of grant-in-aid under OH-31 (General Head) account during 2023-24, IRG fund was utilized for making unavoidable payments like pension, fellowship, scholarship, electricity bill, wage bills, etc. under OH-31 as given below.

Sl. No.	Date	Particulars	Amount
1	19/10/2023	Transfer to OH-31	1,00,00,000
2	31/10/2023	Transfer to OH-31	50,00,000

3	10/11/2023	Transfer to OH-31	50,00,000
4	29/11/2023	Transfer to OH-31	1,00,00,000
5	20/03/2024	Refund from OH-31	2,50,00,000
Final/Net Position (Refundable to IRG)			50,00,000

- (b) In view of shortage of grant-in-aid under OH-36 (Salary Head) account during 2023-24, IRG fund was utilized for making unavoidable payments mainly salary and statutory dues under OH-36 as given below.

Sl. No.	Date	Particulars	Amount
1	31/07/2023	Transfer to OH-36	1,00,00,000
2	31/08/2023	Transfer to OH-36	1,00,00,000
3	29/11/2023	Transfer to OH-36	1,50,00,000
4	05/01/2024	Refund from OH-36	(-)1,50,00,000
5	20/03/2024	Refund from OH-36	2,00,00,000
Final/Net Position (Refundable to IRG)			Nil

- (c) In view of shortage of grant-in-aid under OH-31 (General Head) account during 2024-25, IRG fund was utilized for making unavoidable payments like pension, fellowship, scholarship, electricity bill, wage bills, etc. under OH-31 as given below.

Sl. No.	Date	Particulars	Amount
1	01/04/2024	Outstanding b/f	50,00,000
2	22/04/2024	Transfer to OH-31	50,00,000
3	30/04/2024	Transfer to OH-31	1,00,00,000
4	31/05/2024	Transfer to OH-31	1,00,00,000
Final/Net Position (Refundable to IRG)			3,00,00,000

- (d) In view of shortage of grant-in-aid under OH-36 (Salary Head) account during 2024-25, IRG fund was utilized for making unavoidable payments mainly salary and statutory dues under OH-36 as given below.

Sl. No.	Date	Particulars	Amount
1	01/04/2024	Outstanding b/f	Nil
2	30/04/2024	Transfer to OH-36	2,00,00,000
Final/Net Position (Refundable to IRG)			2,00,00,000

Resolution	Noted. It has been advised that the funds utilized from IRG may be remitted back to IRG from the grants received during FY 2024-25.				
Item No.: 122.AFC.I.7	Report on implementation of various OMs issued by DoPT, DoPPW and MoF, etc.				
	The Institute has implemented the following OMs issued by MoE, DoPT, DoPPW, and DoE, etc.				
	Sl. No.	OM No. & Date	Issued by	Subject	MoE Ref.
	1	1/1/2024-E-II(B) 12/03/2024	DoE, MoF	Enhancement of DA from 46% to 50% w.e.f	TS.VII letter dated 26/03/2024

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02-08-24

				01/01/2024	
	2	42/02/2024- P&PW(D) 13/03/2024	DoPPW, MoPPG&P	Enhancement of DR from 46% to 50% w.e.f 01/01/2024	TS.VII letter dated 26/03/2024

Resolution Noted.

Item No.:
122.AFC.I.8 **Report on procurement status of equipment/software.**

Proposals for total value of Rs. 2165 lakhs (Rs. 1650 lakhs revalidated for approvals accorded earlier for procurement till 2022-23 and Rs. 515 for fresh indents of 2023-24) were approved for procurement of equipment and software during 2023-24 from Capital Grant (OH-35), vide Resolution No. 117.AFC.II.1, dated 04/01/2023. Subsequently, additional sanction of Rs. 100 lakhs for procurement of one 3-D Printer was approved, vide Resolution No. 118.AFC.II.2, dated 08/06/2023.

Approval was revalidated for the uncompleted procurement of 2023-24 for procurement in 2024-25, vide Resolution No. 121.AFC.II.4, dated 07/02/2024. Subsequently, additional sanction of Rs. 13 lakh was approved for procurement of furniture for ECE department, vide Resolution No. 121.AFC.I.7, dated 07/02/2024. Status of procurement of various equipment and software against all the above approval for procurement by 2024-25 as on 31/05/2024 is given as **Annexure – VI**.

Resolution Noted

Item No.:
122.AFC.I.9 **Report on HEFA related activities.**

Laboratory Building

Out of total sanctioned amount of Rs. 21.35 crore, advance of Rs. 13.13 crore has been made by HEFA directly to CPWD. Work Order for Rs. 7.81 crore has been placed on CPWD for the pending civil and electrical work. Further, Work Order for Rs. 0.53 crore has been issued to CPWD for procurement and installation of furniture in the ground, 1st and 2nd floor of the building and Tender has been floated by CPWD.

Software & Equipment

The Status of procurement of various equipment and software from HEFA Loan as on 31/05/2024 is given as **Annexure – VII**.

Repayment of Interest and Principal to HEFA

Following amounts have been paid to HEFA till date of reporting towards interest and principal.

Sl. No.	Particulars of Payment	Date of Payment	Amount (Rs.)
Total Payment till closure of last Financial Year			
1	Total interest paid till 31/03/2024	---	1,77,51,202/-
2	Total Principal refunded till 31/03/2024	---	15,41,00,000/-
Payment during current Financial Year			
4	Interest for Q4 of 2023-24	01/05/2024	9,45,191/-
5	11th EMI for Principal	Under Process	1,54,10,000/-

	Date-wise details of payment of interest and refund of principal till 31/05/2024 is given as Annexure – VIII .										
Resolution	Noted.										
Item No.: 122.AFC.I.10	Report on deposit of interested earned on GIA from MoE during 2023-24 in Bharat Kosh.										
	<p>In compliance to the email dated 21/05/2024 received from MoE, the Institute has transferred total amount of Rs. 25,33,523/- towards interest earned from MoE grants for the year 2023-24 as given below to Bharat Kosh thorough online payment.</p> <table border="1"> <thead> <tr> <th>Grant Head</th> <th>Interest Earned during 2023-24</th> </tr> </thead> <tbody> <tr> <td>OH-31 (General)</td> <td>6,17,054/-</td> </tr> <tr> <td>OH-35 (Capital)</td> <td>13,42,920/-</td> </tr> <tr> <td>OH-36 (Salary)</td> <td>5,73,549/-</td> </tr> <tr> <td>Total</td> <td>25,33,523/-</td> </tr> </tbody> </table> <p>Date of Payment - 27/05/2024 Transaction Ref. No. - 2805240005428 Bank Ref. No. - 18270381 [State Bank of India] Online Portal Generated Receipt is furnished as Annexure – IX.</p>	Grant Head	Interest Earned during 2023-24	OH-31 (General)	6,17,054/-	OH-35 (Capital)	13,42,920/-	OH-36 (Salary)	5,73,549/-	Total	25,33,523/-
Grant Head	Interest Earned during 2023-24										
OH-31 (General)	6,17,054/-										
OH-35 (Capital)	13,42,920/-										
OH-36 (Salary)	5,73,549/-										
Total	25,33,523/-										
Resolution	Noted.										
Item No.: 122.AFC.I.11	Report on allocation of Rs. 3.00 lakh from IRG to ECE department for organizing a one-week course.										
	<p>In pursuance to the proposal dated 02/04/2024 of department of Electronics & Communication Engineering (ECE) and recommendation of HOD (ECE), vide note of even date, budget approval of Rs. 3,00,000/- (Rupees Three Lakh only) has been approved from Internal Revenue (IRG) of the Institute, vide Office Order No. 07 of 2024-25, for organization of a one-week course on “Python Powered AI: Transforming Industries with Intelligent Solutions” by the department of Electronics & Communication Engineering (ECE) tentatively scheduled from 22nd to 27th July, 2024.</p> <p>Financial support from the Institute shall be utilized as per Purchase and other applicable rules of the Institute and externally sponsored amount (if any) shall be spent as per guidelines of the respective sponsors.</p> <p>Copy of the vide Office Order No. 07 of 2024-25, dated 10/04/2024 is furnished as Annexure – X.</p>										
Resolution	Noted.										
Item No.: 122.AFC.I.12	Report on opening of two new Bank Accounts linked to IRG.										
	<p>Based on the recommendation of the Hostel Management Committee, following new Bank Accounts have been opened by the Institute for the purpose as mentioned against each.</p> <table border="1"> <thead> <tr> <th>A/c Number</th> <th>Bank & Branch</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>50200091941687</td> <td>HDFC, Singh More, Hatia</td> <td>Collection of Mess Advance through the Online Fee Collection Portal of HDFC</td> </tr> </tbody> </table>	A/c Number	Bank & Branch	Purpose	50200091941687	HDFC, Singh More, Hatia	Collection of Mess Advance through the Online Fee Collection Portal of HDFC				
A/c Number	Bank & Branch	Purpose									
50200091941687	HDFC, Singh More, Hatia	Collection of Mess Advance through the Online Fee Collection Portal of HDFC									

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HDFC, Singh More, Hatia

For making online payment
Hostel/Mess under emergency

Resolution

Noted.

Item No.:
122.AFC.I.13**Report on interest earned and disbursed on GPF account.**

The Institute maintains the GPF subscriptions of the employees covered under CCS (Pension) Rules, 1972 and pays interest thereon as per the rates declared for GPF of Central Government employees. Whole of the GPF Fund is being invested in form FD in Canara Bank located in the campus and has all the official bank accounts of the Institute.

Status of Income (interest earned on the investment made out of the GPF Fund) and Expenditure (interest credited to the GPF subscribers) during last 9 years is given below:-

Financial Year	Total Income	Total Expenditure	(Shortfall)/ Excess of Income	Interest Reserve
2015-16	51,20,253	42,90,413	8,29,840	1,25,57,417
2016-17	58,66,557	46,68,404	11,98,153	1,37,55,570
2017-18	52,88,058	47,60,145	5,27,913	1,42,83,483
2018-19	50,18,480	65,01,744	-14,83,264	1,28,00,219
2019-20	51,54,752	70,07,051	-18,52,299	1,09,47,920
2020-21	60,09,509	72,31,625	-12,22,116	97,25,804
2021-22	56,45,127	72,30,216	-15,85,089	81,40,715
2022-23	57,26,081	84,30,828	-27,04,747	54,35,968
2023-24	80,46,443	96,42,631	-15,96,188	38,39,780

The shortfall of income over expenditure is being compensated from the Interest Reserve. The Interest Reserve as on 31/03/2024 is Rs. 38,39,780/-, which is likely to be exhausted in the next two years. Details of investment made from the GPF Account is given in **Annexure - XI**.

Resolution

The Institute has been advised to pay the rate of interest on GPF equal to or less than the rate of interest earned on FD or to refer to the notification of Ministry of Finance dated 1st March 2015, for new Investment pattern.

Further, the Institute has been advised to explore the investment option of GPF fund through a committee constituted for this purpose.

Item No.:
122.AFC.I.14**Report on Institutional Membership of INAE.**

Based on the Circular of AICTE, vide No. AICTE/P&AP/Misc/2023, dated 25/08/2023, the Institute has taken the Institutional Membership of the Indian National Academy of Engineers (INAE) in Diamond Category. Rs. 11,80,000/- has been paid for same. Copy of AICTE letter and copy of Application Form dated 01/03/2024 submitted by the Institute are given as **Annexure - XII**.

Resolution

Noted.

Item No.:
122.AFC.II.1**Proposal for Approval of the Annual Accounts for the year 2023-24 and permission for submission to C&AG for conduct of audit.**

	<p>The Annual Accounts of the Institute for the year 2023-24 has been prepared by the Accounts Section and has been internally audited by the CA firm (M/s Manmohan Singh & Co.) engaged by the Institute as Internal Auditors.</p> <p>A copy of the Annual Accounts of the Institute for the year 2023-24 duly internally audited by the CA Firm is furnished as Annexure – XIII (separate booklet).</p> <p>To adhere to the timeline for submission of Annual Reports to the MoE by 31/12/2024, the Annual Accounts after approval of the BoG is required to be submitted to the Office of the PDA (Central), Lucknow for audit by 30/06/2024.</p> <p>It is proposed that the Annual Accounts of the Institute for the year 2023-24 may be approved and permission may be granted to submit the same to the Office of the PDA (Central), Lucknow for audit after the BoG meeting.</p>
Resolution	Approved
Item No.: 122.AFC.II.2	Proposal for adoption of the Payments of Gratuity Act, 1972 for the employees under NPS.
	<p>Technical Coordination Section, Department of Higher Education, Ministry of Education, vide F. No. 15-2/2022-TC, dated 16/12/2022, as received by email dated 19/12/2022 from Technical Section – IV of MoE, has advised the Institute to adopt Payments of Gratuity Act, 1972 for all employees of the Institute.</p> <p>However, the Institute has an existing provision of payment of Gratuity to the employees covered under Old Pension Scheme as per the CCS (Pension) Rules, 1972.</p> <p>It is proposed that payment of Gratuity under the Payments of Gratuity Act, 1972 may be adopted only for the employees under the New Pension Scheme.</p> <p>Further, employees under NPS, joining the Institute through proper channel may be allowed to bring forward the Gratuity from their previous employer. Similarly, employees of the Institute under NPS, leaving the Institute on Technical Resignation, may also be allowed to carry forward their Gratuity to the next employer.</p> <p>A copy of the MoE communication dated 19/12/2022, referred above is furnished as Annexure – XIV.</p>
Resolution	Institute has been advised that Order No. 15-2/2022-TC of TC section, issued in consultation with Ministry of Law may be referred in the matter. Also, provisions of Payment of Gratuity Act, 1972 may be referred to carry forward the gratuity amount, if any.
Item No.: 122.AFC.II.3	Proposal for enhancement of certain allowances like HRA, CEA, TA/DA, due to enhancement of DA to 50% w.e.f. 01/01/2024.
	<p>Department of Expenditure, Ministry of Finance, vide OM No. 1/1/2024-E-II(B), dated 12/03/2024 has increased Dearness Allowance from 46% to 50%, w.e.f. 01/01/2024. MoE, vide TS – VII letter dated 26/03/2024, has extended the enhancement of DA to the Institute employees with further advice that revision of other allowances may be enhanced accordingly.</p> <p>As per recommendations of the VII CPC as extended to the Institute by MoE, House Rent Allowance, Children Education Allowance, Hostel Subsidy, Travelling Allowance, Daily Allowance, etc. are to be increased by 25% when DA reached 50%.</p>

It is proposed that all allowances applicable to the Institute as on 01/01/2024 may be enhanced by 25% from that date. For the sake of administrative convenience TA Bills already processed as on date of circulation of the BoG approval need not be reopened for payment of differential amount due to enhancement of TA/DA. However, arrears for HRA and CEA/HS may be paid.

Resolution May be implemented after receiving the relevant order of MoE.

Item No.: **122.AFC.II.4** **Proposal of Financial Budget from IRG (Student Gymkhana Fee) for various events during FY 2024-25.**

A proposal containing the Annual Calendar of Events for the year 2024-25 (April, 2024 to March, 2025) along with estimated expenditure for the events has been received from the Student Fostering Unit (Gymkhana) is given as **Annexure – XV**.

The whole budget is against the Student Activity Fund created out of the fees paid by the students for the purpose.

It is proposed that the budget of Rs. 27,69,000/- may be approved for the year 2024-25.

Resolution Approved

Item No.: **122.AFC.II.5** **Proposal for additional sanction of funds for procurement of equipment.**

Procurement of the following equipment previously approved by the AFC require additional funds for the reason as mentioned against them:-

Sl. No.	Name of the Equipment	Previous Sanction (AFC Ref.)	Additional Funds Required	Reason
1	Cold Rolling Mill (Customized)	17,00,000/- 117/54	5,00,000/-	The model offered by L1 agency is an improved model than the indented model.
2	Form Tester	25,00,000/- 117/54	*10,000.00/-	Approval was taken in 2020 and increase in price is mainly due to depreciation of INR value against USD.

*The amount was erroneously printed as 35,00,000/- in the agenda note.

Further, additional funds are also required for procurement of the following equipment for the reason as mentioned against them:-

Sl. No.	Name of the Equipment	Estimated Value	Reason
1	3D Scanner	70,00,000/-	Proposal was approved earlier but omitted to be included in the updated list placed in the 117th meeting.
2	Desktop PCs (35 for INC and 85 for ECE)	1,10,50,000/-	
3	Electro Polisher - Etcher	35,00,000/-	This spare equipment is essential to run the SEM already procured.

Detailed justification submitted by the Indenters is given as **Annexure – XVI**.

Total additional fund of Rs. 2,55,50,000/- may be approved from the capital grant of

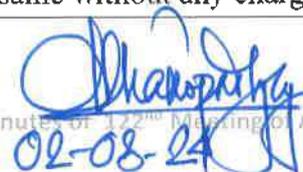
	MoE.
Resolution	Approved.
Item No.: 122.AFC.II.6	Proposal for revised Compensation for the Supervisory Personnel engaged through Outsourcing Agency.
	<p>11 posts in Group-B level are currently vacant after the conclusion of the recruitment of non-teaching staff under Mission Mode Recruitment Drive. These posts include both direct and promotional. Direct posts remained vacant due to non-receipt of sufficient applications in two rounds of advertisement. Promotional posts are vacant due non-availability of staff in the feeder cadre.</p> <p>In order to manage the activities of the Institute through engagement of persons through outsourcing agency, a committee was constituted to review the present status and give recommendations for revised compensation for the Supervisory Personnel engaged through Outsourcing Agency.</p> <p>Minutes of the Meeting containing recommendations of the Committee is given as Annexure – XVII.</p>
Resolution	Approved. The Institute has been advised to decide the amount of compensation as per recommendation of the concerned committee in each case.
Item No.: 122.AFC.II.7	Proposal for engagement of Trainees in the Central Library.
	<p>There is only one professionally qualified regular staff sanctioned for the Central Library as Assistant Librarian. In order to improve the service of library to the students and faculty, the Library Management Committee has proposed for engagement of Trainees in the Central Library.</p> <p>Minutes of the Meeting containing detailed recommendations of the Library Management Committee is given as Annexure – XVIII</p>
Resolution	Approved, subject to financial provision within Annual Budget allotted by the Ministry.
Item No.: 122.AFC.II.8	Proposal for engagement of Trainees in the Accounts Section.
	<p>As per provisions of the Institute of Cost and Management Accountants of India (ICMAI), a professional body established by an act of the Parliament, the CMA students require to undergo a practical training for 15 months. ICMAI also permits institutional training by the students.</p> <p>Engagement of such trainees will further improve overall service of the Accounts Section both in processing of the payments and maintaining the Books of Accounts. Up to four trainees may be engaged under the same terms and conditions as recommended by the Library Management Committee for engagement of Trainees in the Central Library.</p>
Resolution	Approved, subject to financial provision within Annual Budget allotted by the Ministry.
Item No.: 122.AFC.II.9	Proposal for engagement of a Lady Medical Officer on Contract and Visiting Specialist Doctors in the Health Center.
	The regular sanctioned post of one Lady Medical Officer in the Institute could not be


02-08-24

	<p>filled in the last four rounds of recruitment conducted over last six years. In view of increase in girl students over recent years, service of one Lady Medical Officer in the Institute is highly essential.</p> <p>Further, engagement of few visiting specialist doctors is also required to provide better OPD consultation to the students within the campus. Based on the advice of the Institute Health Center Management Committee, a detailed proposal has been received from the SMO is placed in Annexure – XIX.</p>
Resolution	<p>Lady Medical Officer may be engaged on contract with the monthly remuneration within the range of Rs.75000/--Rs.100,000/- and visiting specialist may be engaged with monthly payment upto an amount of Rs. 100,000.</p> <p>Institute has been advised to take corrective measures as may be necessary for successful recruitment of Lady Medical Officer (LMO) in regular position.</p>
Item No.: 122.AFC.II.10	Proposal for MoU with IITD-AIA Foundation for Smart Manufacturing under Samarth Udyog Mission of the Department of Heavy Industries.
	<p>Under the Samarth Udyog Mission of Department of Heavy Industries (DHI), Govt. of India, II Delhi (IITD) and Automation Industry Association (AIA) have set up IID-AIA Foundation for Smart Manufacturing (IAFSM) that help, support and develop Smart Manufacturing concepts for Indian Industry to witness, ideate and try out in their own industries.</p> <p>The Institute is willing to have an MoU with the IAFSM to train 10 faculty members and to undertake further activities subsequently. In later years, the Institute will also be assigned the role of Samarth Knowledge Institute.</p> <p>For enabling the knowledge partnership, the Institute has to pay Rs. 5,90,000/- (i.e. Rs. 5,00,00/- fee plus GST @18%) to IAFSM. A draft MoU to be signed in this regard is given as Annexure – XX.</p>
Resolution	Approved.
Item No.: 122.AFC.II.11	Proposal for adoption of CPDA Policy of MoE.
	<p>Ministry of Education, vide email dated 26th April, 2024, has advised the Institute to adopt the CPDA Policy of MoE as per F. No. 35-5/2020 – TS.III, dated 27th July, 2020. A copy of the email is given as Annexure – XXI.</p> <p>Further, guidelines issued by the C&AG of India for preparation of Annual Accounts provide that item of value up to Rs. 5,000/- may be considered as small value items and need not be capitalized.</p> <p>CPDA is part of OH-36 (Salary) grant while capital purchases are funded under OH-35 (Capital) grant of MoE.</p> <p>A Committee has been constituted to compile consolidated guidelines for CPDA considering the above directives. The consolidated guidelines will be placed on the Table as Annexure – XXII.</p> <p>CPDA Policy of MoE read with guidelines of C&AG may be adopted.</p>
Resolution	Approved.

[Handwritten Signature]
02-08-24

Item No.: 122.AFC.II.12	Proposal for adoption of DoE, MoF, OM dated 21st July, 2023 for the purchase of laptops/notebooks and similar devices for eligible officers.
	<p>Department of Higher Education, Ministry of Education, vide F. No. 35-5/2020 – TS.III, dated 27th July, 2020, has advised the BoG to adopt implementation of the Department of Expenditure, Ministry of Finance, OM No. 08(34)/2017-E.II(A), dated 20th Feb, 2018 as amended from time to time for purchase of laptop, tablet, notepad, etc. The above advisory has been received from TS-VII by email dated 26/04/2024 as part of the advisory to CFTIs to follow the guidelines of CPDA Policy of MoE. Email received from MoE along with the attachments are given in Annexure – XXI as part of Agenda # II.11.</p> <p>Department of Expenditure, Ministry of Finance, vide OM No. 03(20)/2022-E.II(A), dated 21st July 2023, has issued revised guidelines for the purchase of laptops/notebooks and similar devices for eligible officers. A copy of the OM is given as Annexure – XXIII.</p> <p>Provisions of the OM dated 21st July 2023 may be adopted for the Institute with following modification which are in overall spirit and without any additional financial implication:-</p> <p>The approved cost of the device may be reduced by 50% and coverage up to 100% of the sanctioned strength of staff at the level of Section Officer (i.e. 7 CPC Pay Level 8) may be considered in place of 50% of sanctioned strength.</p> <p>The approved cost of the device may be reduced by 50% and coverage up to 100% of the sanctioned strength of officers/faculty at the level of Under Secretary (i.e. 7 CPC Pay Level 11) may be considered in place of 50% of sanctioned strength.</p>
Resolution	Approved to the extent permitted in the OM. Deviations proposed may be referred to MoE with detailed justification.
Item No.: 122.AFC.II.13	Proposal for provision of Mobile Phone for the officials requiring Aadhar based authentication for official purposes.
	<p>Requests for provision of Mobile Phones are being received from the officials who are required to do Aadhar based authentication for different regular official activities, like administrative login to the NPS Portal, GeM Portal, UGC Portal, etc. and occasionally for banking activities.</p> <p>Such officials whose Aadhar based authentication is used for official activities may be allowed reimbursement of the cost of one Mobile Phone (handset) under following guidelines:-</p> <p>Cost (inclusive of GST) may not exceed direct purchase limit as per GFR, which is Rs. 25,000/- at present.</p> <p>Reimbursement may be admitted once every five years.</p> <p>In case of change of responsibilities before completion of five years, the official may either return the Mobile Phone or choose to retain the same by paying its depreciated value as per the books of accounts maintained for this purpose. After five years, the official may either return the phone or keep the same without any charges.</p>



02-08-24

	<p>Maintenance of the mobile phone shall be the responsibility of the concerned official. No reimbursement towards repair will be admitted.</p> <p>In case of loss or damage within five years, the official will deposit the depreciated value as per the books of accounts maintained for this purpose to get reimbursement for a new mobile phone.</p> <p>No separate claim for reimbursement of cost of mobile usage charges will be admitted in case the official is already in receipt of such facility. However, in cases where such reimbursement is not being made to any such official, reimbursement at lowest rate (presently, Rs. 500/- per month, reimbursed quarterly) may be considered.</p>														
Resolution	Institute was advised to seek advice of MoE to consider reimbursement from IRG.														
Item No.: 122.AFC.II.14	Proposal for consideration of the Minutes of 98th meeting of the SBC.														
	<p>98th meeting of the Standing Building Committee was held on 6th June 2024. The draft Minutes have been circulated inviting comments of the members by 18th June 2024. Final MoM will be placed on Table as Annexure – XXIV.</p> <p>SBC has considered the following new projects:-</p> <table border="1"> <thead> <tr> <th>Item No.</th> <th>Name of the Work</th> <th>Estimated Cost</th> </tr> </thead> <tbody> <tr> <td>SBC-98-II-1</td> <td>Vertical Extension (one floor) of Lecture Hall Complex</td> <td>13,34,79,000/-</td> </tr> <tr> <td>SBC-98-II-2</td> <td>Extension of Workshop Building (G+1)</td> <td>14,43,56,000/-</td> </tr> <tr> <td rowspan="2">SBC-98-IV-1</td> <td>Redevelopment of existing piece of land adjacent to Main Gate Complex</td> <td>98,16,000/-</td> </tr> <tr> <td>Facelifting of Main Gate</td> <td>60,31,000/-</td> </tr> </tbody> </table>	Item No.	Name of the Work	Estimated Cost	SBC-98-II-1	Vertical Extension (one floor) of Lecture Hall Complex	13,34,79,000/-	SBC-98-II-2	Extension of Workshop Building (G+1)	14,43,56,000/-	SBC-98-IV-1	Redevelopment of existing piece of land adjacent to Main Gate Complex	98,16,000/-	Facelifting of Main Gate	60,31,000/-
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SBC-98-II-1	Vertical Extension (one floor) of Lecture Hall Complex	13,34,79,000/-													
SBC-98-II-2	Extension of Workshop Building (G+1)	14,43,56,000/-													
SBC-98-IV-1	Redevelopment of existing piece of land adjacent to Main Gate Complex	98,16,000/-													
	Facelifting of Main Gate	60,31,000/-													
Resolution	Financial proposals are approved. The estimates may be examined by external domain experts.														
Extra Item No. 122.AFC.III.1	To consider proposal for payment of Student Registration Transfer Fee of Rs. 16.00 lakh to JUT, Ranchi														
	<p>As part of compliance of the Letter of Intent received from the MoE for conferment of the status of Deemed to be University under Distinct Category on the Institute, the registration of the students needs to be transferred from JUT, Ranchi to the Institute.</p> <p>The matter was taken up with JUT, Ranchi and a consent letter, vide No. JUT-655/2021/P-2/VCS-19, dated 26/06/2024 has been received from them. As per the letter, the Institute is required to pay Transfer Fee of Rs. 2,000/- per student. Copy of the letter is given as Annexure – XXIV.</p> <p>Accordingly, Rs. 16.00 lakh is payable to JUT, Ranchi for taking transfer of registration of about 800 students at the Institute.</p>														
Resolution	Approved														

Extra Item No. 122.AFC.III.2	To consider proposal for payment of Holding Tax of Rs. 38.44 lakh to Ranchi Municipal Corporation.																				
	<p>As per the prevailing guidelines for payment of Holding Tax on the buildings of the Institute, Holding Tax is being paid annually to the Ranchi Municipality Corporation (RMC) as per the Demand Notice received. A net demand of Rs. 38.44 lakh has been received from RMC for the year 2024-25 [copy of Demand Notice dated 22/06/2024 is given as Annexure – XXV.</p> <p>However, certain discrepancies as given below have been observed in the Demand:-</p> <p>a. Annual Demand is not four times of Quarterly Demand.</p> <p>b. Amount of the Quarterly Demand is not matching with the detailed calculation submitted by RMC as annexure to the Summary Demand.</p> <p>The Institute has already brought the same to the notice of RMC. Payment will be made after settlement of the discrepancies.</p>																				
Resolution	Approved																				
Extra Item No. 122.AFC.III.3	To consider proposal for payment of Institute share of Rs. 47.13 lakh to the Section-8 Company constituted by the Institute under the DST-NIDHI i-TBI Program.																				
	<p>The Institute has been selected by the DST under NIDHI i-TBI program to establish a Not-for-Profit company under Section-8 of the Companies Act, 2013. The total project cost approved by DST is Rs. 389.47 lakh, out of which DST will support total of Rs. 342.34 lakh (Rs. 109.47 lakh under capital head, Rs. 150.00 lakh under recurring head and Rs. 130.00 lakh as ignition grant head) and balance of Rs. 47.13 lakh need to be supported by the Institute. "Digital/Samrat Manufacturing and Digitization of Manufacturing" is the primary thrust area of the i-TBI set up by the Institute. The project will be initially for three years duration which may be extended by the DST subject to satisfactory output. This center will encourage entrepreneurship amongst students, and NIAMT will continue with the activity, after grant period of three years is over, on a self sustainable basis."</p> <p>The process of incorporation of the Section-8 company has been completed by the Institute. Accordingly, the support share of the Institute may be transferred to the "NIAMT Foundation for Technology Business Incubation" as given below:-</p> <table border="1" data-bbox="336 1541 1442 1749"> <thead> <tr> <th>Head</th> <th>2024-25</th> <th>2025-26</th> <th>2026-27</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Plan</td> <td>10,00,000</td> <td>10,00,000</td> <td>10,00,000</td> <td>30,00,000</td> </tr> <tr> <td>Non-Recurring</td> <td>7,13,000</td> <td>5,00,000</td> <td>5,00,000</td> <td>17,13,000</td> </tr> <tr> <td>Total</td> <td>17,13,000</td> <td>15,00,000</td> <td>15,00,000</td> <td>47,13,000</td> </tr> </tbody> </table> <p>Copy of the email dated 30/10/2023 from DST is given as Annexure – XXVI.</p>	Head	2024-25	2025-26	2026-27	Total	Plan	10,00,000	10,00,000	10,00,000	30,00,000	Non-Recurring	7,13,000	5,00,000	5,00,000	17,13,000	Total	17,13,000	15,00,000	15,00,000	47,13,000
Head	2024-25	2025-26	2026-27	Total																	
Plan	10,00,000	10,00,000	10,00,000	30,00,000																	
Non-Recurring	7,13,000	5,00,000	5,00,000	17,13,000																	
Total	17,13,000	15,00,000	15,00,000	47,13,000																	
Resolution	Approved from IRG fund.																				


 (Member Secretary)
 AFC/BoG
 02-08-24

Chairman, AFC/BoG