

**Minutes of 124<sup>th</sup> Meeting of the  
Board of Governors**



**राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान**

(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)

हटिया, राँची - 834 003 (झारखण्ड)

**National Institute of Advanced Manufacturing Technology**

(Formerly National Institute of Foundry and Forge Technology)

Hatia, Ranchi – 834 003 (Jharkhand)

**20<sup>th</sup> December 2024 [Friday] at 03:30 PM**

**Through Hybrid Mode [Offline Venue – NIAMT, Ranchi]**

## Members of the Board of Governors

1	<b>Shri Sachin B. Sabnis</b> Managing Director Belgaum Ferrocast India Pvt. Ltd (BFPL)	<b>Chair the meeting</b>
<b>Representatives from Government of India</b>		
2	<b>Shri Ashok Singh</b> Section Officer, Representative of <b>Shri Govind Jaiswal, IAS</b> Joint Secretary Department of Higher Education, Ministry of Education, Govt. of India Shastri Bhawan, New Delhi – 110 001	<b>Member</b>
3	<b>Shri Uday Kiran</b> Section Officer, Representative of <b>Shri Sanjog Kapoor</b> Joint Secretary & Financial Advisor Department of Higher Education, Ministry of Education, Govt. of India Shastri Bhawan, New Delhi – 110 001	<b>Member</b>
<b>Representative of Ministry of Industry Government of India</b>		
4	<b>Shri Mohammad Isharar Ali</b> Director, DPIIT, Ministry of Commerce and Industry Room No.126, Vanijya Bhawan, New Delhi – 110 011	<b>Member</b>
<b>Representative of All India Council for Technical Education</b>		
5	<b>Professor M.K. Tiwari</b> Director Indian Institute of Management, Mumbai Vihar Lake Road, Powai, Mumbai - 400087	<b>Member</b>
<b>Representative of Industries including Public Enterprises</b>		
6	<b>Shri Pradeep Goyal,</b> Founder Chairman & Managing Director, Pradeep Metals Limited, Mumbai	<b>Member</b>
7	<b>Professor Markrand Shrikrishna Kulkarni,</b> Department of Mechanical Engineering, Indian Institute of Technology, Bombay	<b>Member</b>

8	<b>Vacant</b>	<b>Member</b>
9	<b>Vacant</b>	<b>Member</b>

#### **Representative of Technical Institutes/ Engineering Profession**

10	<b>Professor Pallab Banerji</b> Professor Materials Science Centre Indian Institute of Technology, Kharagpur	<b>Member</b>
11	<b>Professor B. S. Murthy</b> Department of Metallurgical and Materials Engineering NAC Rd, Indian Institute of Technology, Madras	<b>Member</b>

#### **Co-opted members by the Board**

12	<b>Shri Sudhir Mutalik</b> Founder CMD of Positive Metering Pumps (I) Pvt. Ltd.	<b>Member</b>
13	<b>Shri Vikas Khanvelkar</b> Founder CMD – Design Tech Systems Ltd.	<b>Member</b>

#### **Co-opted members from Faculty**

14	<b>Professor S. R. Kumar</b> Dept. of Applied Science & Humanities, NIAMT, Ranchi	<b>Member</b>
15	<b>Professor A. K. Pathak</b> Dept. of Mechanical & Manufacturing Engineering, NIAMT, Ranchi	<b>Member</b>

#### **Member Secretary**

16	<b>Professor P. P. Chattopadhyay</b> Director, NIAMT, Ranchi	<b>Member Secretary</b>
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#### **Invited Members**

1	<b>Professor Arvind Pandey</b> Registrar-in-Charge, NIAMT, Ranchi	<b>Invited Member</b>
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The position of the Chairman, BoG being vacant, since August 2024, Shri Sachin B. Sabnis, Managing Director Belgaum Ferrocast India Pvt. Ltd. (BFPL) Chaired the meeting in accordance with the

provision (Rule (12) (i) (vi)) in the MoA of NIAMT, Ranchi. The meeting commenced with a hearty welcome to all the members present at the meeting.

With due permission of the Chairman, the Director, NIAMT as the Member Secretary of the BoG, placed the agenda items in the meeting for discussion and resolutions were taken as mentioned under respective items.

<b>Item No.: 124.BoG.I.1</b>	<b>To confirm the minutes of the last meeting(s) of the Board of Governors.</b>
	<p>The draft minutes of the 122nd meeting of the BOG held on 27/06/2024 was circulated to all the members on 10/07/2024. Comments of the MoE was received vide email dated 24/07/2024. No specific comment was received from other members. Final Minutes was approved by the Chairman, BoG, vide his email dated 02/08/2024.</p> <p>The Minutes of the 122<sup>nd</sup> Meeting of the BOG is furnished as <b>Annexure – I</b>.</p> <p>The draft minutes of the 123rd (special) meeting of the BOG held on 14/08/2024 was circulated to all the members on 16/08/2024. No specific comment was received from any member. Final Minutes was approved by the Chairman, BoG, vide his email dated 16/08/2024.</p> <p>The Minutes of the 123rd (special) Meeting of the BOG is furnished as <b>Annexure – II</b>.</p>
<b>Resolution</b>	<b>Confirmed</b>
<b>Item No.: 124.BoG.I.2</b>	<b>Report on the action taken on the minutes of the last meeting of the AFC and BOG.</b>
	<p>Action Taken Report on the minutes of 122nd meeting of the BOG held on 27/06/2024 is furnished as <b>Annexure – III</b>.</p> <p>Action Taken Report on the minutes of 123rd (special) meeting of the BOG held on 14/08/2024 is furnished as <b>Annexure – IV</b>.</p> <p>Action Taken Report on the minutes of 122nd Meeting of AFC held on 07/02/2024 is furnished as <b>Annexure – V</b>.</p> <p><b>There was no Agenda for AFC in the Special 123<sup>rd</sup> Meeting.</b></p>
<b>Resolution</b>	<b>Confirmed.</b>
<b>Item No.: 124.BoG.I.3</b>	<b>Report on completion of tenure of Shri Sham H. Arjunwadkar as Chairman of the BoG and nomination of the Chancellor of the Institute.</b>
	The tenure of Shri Sham H. Arjunwadkar as Chairman of the BoG of the Institute has completed on 20/08/2024. The office of the Chairman, BoG is currently vacant.

07-02-25

	Shri Arun Kumar Jha (IES Retd.), Senior Adviser of John Snow India Pvt. Ltd. and Part-Time Chairperson of Selection Board, ESIC has been nominated as Chancellor of the Institute for a period of five years, vide Order No. 17-7/2024-TS.VII, dated 19/09/2024 issued by the Ministry of Education. A copy of the Order is given as <b>Annexure – VI</b> .																										
<b>Resolution</b>	Noted.																										
<b>Item No.: 124.BoG.I.4</b>	<b>Report on Important Institute activities since last BOG.</b>																										
	Administrative activities of the Institute since last BOG are given below:-  1) The Institute observed/celebrated all events including “National Space Day”, “Swatchhta Pakhwada, “Hindi Pakhwada”, “Rastriya Janjatiya Gaurav Diwas”, “Constitution Day”, etc. as informed by the MoE from time to time. 2) DPC was conducted for grant of non-functional upgradation to the eligible incumbents as per the Revised Recruitment Rules. 3) All regular activities have been performed and all regular payments have been made as per rule. 4) Academic activities of the Institute since the last BOG meeting is given as <b>Annexure – VII</b> and Placement Report is given as <b>Annexure – VIII</b> .																										
<b>Resolution</b>	Noted.																										
<b>Item No.: 124.BoG.I.5</b>	<b>Report on continuing court cases in High Court of Jharkhand and Supreme Court of India.</b>																										
	There are 2 pending cases in the Hon’ble Supreme Court of India and Final Order has been passed in 3 cases since the last BoG meeting. Status of the active cases in the Hon’ble Supreme Court of India is given in the table below. <table><tr><th>No.</th><th>Case no.</th><th>Parties name</th><th>Stage</th><th>Status</th></tr><tr><td>1</td><td>S.L.P. No. 7515/2010</td><td>Vijay Bhadur Singh Vrs. C.B.I &amp; others</td><td>C.A. has been filed, but case is currently not under active hearing.</td><td>N/A</td></tr><tr><td>2A</td><td>S.L.P. No. 15909/2014</td><td>Chandan Kumar Vrs. Union of India &amp; others</td><td rowspan="3">The Case has been reconciled through Special Lok Adalat 2024</td><td rowspan="3">Order has been received and complied</td></tr><tr><td>2B</td><td>S.L.P. No. 19360/2014</td><td>Sudhir Kumar Vrs. Union of India &amp; others</td></tr><tr><td>2C</td><td>S.L.P. No. 17290/2014</td><td>Garib Mahto Vrs. Union of India &amp; others</td></tr><tr><td>3</td><td>S.L.P. No. 30/2025</td><td>Bijay Singh Vrs. Union of India &amp; others</td><td>Reconciliation through Special Lok Adalat 2024 failed</td><td>N/A</td></tr></table> Further, there are 9 pending cases in the Hon’ble High Court of Jharkhand and Final Order has been passed in 3 cases since the last BoG meeting. Current status of the cases is in the Hon’ble High Court of Jharkhand given as <b>Annexure – IX</b> .	No.	Case no.	Parties name	Stage	Status	1	S.L.P. No. 7515/2010	Vijay Bhadur Singh Vrs. C.B.I & others	C.A. has been filed, but case is currently not under active hearing.	N/A	2A	S.L.P. No. 15909/2014	Chandan Kumar Vrs. Union of India & others	The Case has been reconciled through Special Lok Adalat 2024	Order has been received and complied	2B	S.L.P. No. 19360/2014	Sudhir Kumar Vrs. Union of India & others	2C	S.L.P. No. 17290/2014	Garib Mahto Vrs. Union of India & others	3	S.L.P. No. 30/2025	Bijay Singh Vrs. Union of India & others	Reconciliation through Special Lok Adalat 2024 failed	N/A
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1	S.L.P. No. 7515/2010	Vijay Bhadur Singh Vrs. C.B.I & others	C.A. has been filed, but case is currently not under active hearing.	N/A																							
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3	S.L.P. No. 30/2025	Bijay Singh Vrs. Union of India & others	Reconciliation through Special Lok Adalat 2024 failed	N/A																							
<b>Resolution</b>	Noted.																										

Item No.: 124.BoG.I.6	Report on grant of Non-Functional Upgradation to Non-Teaching Staff.																																				
	<p>Non-Functional Upgradation as provided in the Revised Recruitment Rules have been granted to the following Non-Teaching employees as per recommendation of the Departmental Promotion Committee constituted, vide Office Order No. 267/2024-25, dated 13/08/2024.</p> <table><tr><th>Sl. No.</th><th>Name</th><th>Post Joined</th><th>Date of Appointment</th><th>Pay Level</th><th>Effective Date</th></tr><tr><td>1</td><td>Mr. K. P. Panigrahi</td><td>Deputy Registrar</td><td>28/02/2019A</td><td>13</td><td>28/02/2024</td></tr><tr><td>2</td><td>Dr. M. G. Danish</td><td>Sr. Medical Officer</td><td>12/01/2016</td><td>12</td><td>04/01/2023</td></tr><tr><td>3</td><td>Mr. M. K. Xalxo</td><td>Asst. Registrar</td><td>08/12/2014</td><td>11</td><td>09/10/2024</td></tr><tr><td>4</td><td>Mr. A. K. Verma</td><td>Asst. Registrar</td><td>16/12/2014</td><td>11</td><td>09/10/2024</td></tr><tr><td>5</td><td>Mr. Santosh Prasad</td><td>Superintendent</td><td>01/10/20218B</td><td>7</td><td>01/10/2023</td></tr></table> <p>A. Mr. K. P. Panigrahi had been appointed to the post of Dy. Registrar on 28/02/2019 in his previous organization (NIT, Rourkela) prior to joining the Institute as Dy. Registrar on 13/11/2019. His service from NIT, Rourkela has been transferred to the Institute through proper channel.</p> <p>B. Mr. Santosh Prasad was initially appointed on Deputation from CIT, Kokrajhar on 01/10/2018 and subsequently has been absorbed in the post on 17/01/2020. Copy of the following are given in <b>Annexure – X</b>.</p> <p>a. Office Order No. 267/2024-25, dated 13/08/2024 for constitution of DPC,</p> <p>b. Recommendation of the DPC dated 20/08/2024 and 12/11/2024,</p> <p>c. Office Orders, vide No. 381/2024-25, dated 17/10/2024, and No. 437/2024-25, dated 21/10/2024 for implementation of DPC recommendation.</p>	Sl. No.	Name	Post Joined	Date of Appointment	Pay Level	Effective Date	1	Mr. K. P. Panigrahi	Deputy Registrar	28/02/2019A	13	28/02/2024	2	Dr. M. G. Danish	Sr. Medical Officer	12/01/2016	12	04/01/2023	3	Mr. M. K. Xalxo	Asst. Registrar	08/12/2014	11	09/10/2024	4	Mr. A. K. Verma	Asst. Registrar	16/12/2014	11	09/10/2024	5	Mr. Santosh Prasad	Superintendent	01/10/20218B	7	01/10/2023
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5	Mr. Santosh Prasad	Superintendent	01/10/20218B	7	01/10/2023																																
Resolution	Noted in compliance of Revised Recruitment Rules.																																				
Item No.: 124.BoG.I.7	Report on grant of Pay Protection to newly joined employees.																																				
	<p>Based on the applications received and in accordance with the provision contained in the DoPT OM No. 12/2/2017-Estt(Pay-I), dated 05/08/2020, pay protection has been granted to the following employees who have joined the Institute recently and are undergoing probation.</p> <table><tr><th>Sl. No.</th><th>Name of the Employee</th><th>Post Joined</th><th>O.O. No.</th></tr><tr><td>1</td><td>Dr. Khushboo</td><td>Assistant Professor</td><td>225/2024-25</td></tr><tr><td>1</td><td>Dr. Riya Mondal</td><td>Assistant Professor</td><td>479/2024-25</td></tr></table> <p>Copies of the Office Order issued for grant of pay protection is given as <b>Annexure – XI</b>.</p>	Sl. No.	Name of the Employee	Post Joined	O.O. No.	1	Dr. Khushboo	Assistant Professor	225/2024-25	1	Dr. Riya Mondal	Assistant Professor	479/2024-25																								
Sl. No.	Name of the Employee	Post Joined	O.O. No.																																		
1	Dr. Khushboo	Assistant Professor	225/2024-25																																		
1	Dr. Riya Mondal	Assistant Professor	479/2024-25																																		
Resolution	Noted. DoPT guidelines are to be followed if the employees had applied & joined through proper channel.																																				



Item No.: 124.BoG.1.8	Report on Employee Transition from 01/04/2024 till 31/05/2024.																																																																																																																				
	Number of employees as on 01/04/2023, transition from 01/04/2023 to 31/03/2024, and number of employees as on 31/03/2024 was reported in the 122nd BoG meeting held on 07/06/2024. Transition of employees between 01/04/2024 and 30/11/2024, and number of employees as on 01/12/2024 is given below:-																																																																																																																				
	<table><tr><th rowspan="2">Sl. No.</th><th rowspan="2">Name of the Post</th><th rowspan="2">Pay Level</th><th rowspan="2">Sanction</th><th colspan="4">Number of Employees</th></tr><tr><th>01/04/24</th><th>Left</th><th>Joined</th><th>01/12/24</th></tr><tr><td>1</td><td>Professor</td><td>14</td><td>12</td><td>05 (12)</td><td>00</td><td>00</td><td>05 (12)</td></tr><tr><td>2</td><td>Associate Professor</td><td>13A1</td><td>24</td><td>15 (12)</td><td>01</td><td>00</td><td>14 (12)</td></tr><tr><td>3</td><td>Assistant Professor</td><td>10-12</td><td>48</td><td>44</td><td>01</td><td>00</td><td>43</td></tr><tr><td></td><td>Total of Faculty</td><td></td><td>84</td><td>64</td><td>02</td><td>00</td><td>62</td></tr><tr><td>4</td><td>Registrar</td><td>14</td><td>01</td><td>00</td><td>00</td><td>00</td><td>00</td></tr><tr><td>5</td><td>Deputy Registrar</td><td>12</td><td>01</td><td>01</td><td>00</td><td>00</td><td>01</td></tr><tr><td>6</td><td>Assistant Registrar</td><td>10</td><td>03</td><td>03</td><td>00</td><td>01</td><td>03</td></tr><tr><td>7</td><td>Executive Engineer</td><td>11</td><td>01</td><td>00</td><td>00</td><td>00</td><td>00</td></tr><tr><td>8</td><td>Senior Medical Officer</td><td>11</td><td>01</td><td>01</td><td>00</td><td>00</td><td>01</td></tr><tr><td>9</td><td>Medical Officer</td><td>10</td><td>01</td><td>00</td><td>00</td><td>00</td><td>00</td></tr><tr><td>10</td><td>Technical Officer</td><td>10</td><td>01</td><td>01</td><td>00</td><td>00</td><td>01</td></tr><tr><td>11</td><td>Hindi Officer</td><td>10</td><td>01</td><td>00</td><td>00</td><td>00</td><td>00</td></tr><tr><td>12</td><td>Assistant Librarian</td><td>10</td><td>01</td><td>01</td><td>01</td><td>00</td><td>00</td></tr></table>	Sl. No.	Name of the Post	Pay Level	Sanction	Number of Employees				01/04/24	Left	Joined	01/12/24	1	Professor	14	12	05 (12)	00	00	05 (12)	2	Associate Professor	13A1	24	15 (12)	01	00	14 (12)	3	Assistant Professor	10-12	48	44	01	00	43		Total of Faculty		84	64	02	00	62	4	Registrar	14	01	00	00	00	00	5	Deputy Registrar	12	01	01	00	00	01	6	Assistant Registrar	10	03	03	00	01	03	7	Executive Engineer	11	01	00	00	00	00	8	Senior Medical Officer	11	01	01	00	00	01	9	Medical Officer	10	01	00	00	00	00	10	Technical Officer	10	01	01	00	00	01	11	Hindi Officer	10	01	00	00	00	00	12	Assistant Librarian	10	01	01	01	00	00
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20	Senior Assistant	4	10	04	00	00	04																																																																																																														
21	Assistant (SG II)	5	04	04	00	00	04																																																																																																														
22	Superintendent*	6	02	02	01*	01	02																																																																																																														
23	Senior Superintendent	7	04	00	00	00	00																																																																																																														
24	Multi-Tasking Staff	1	21	21	00	00	21																																																																																																														
	Total of Non-Faculty		94	55	02	03	56																																																																																																														
	<p>*Smt. Madhumati retired from the post of Superintendent during the above reported period.</p> <p>Note – Out of 17 Professors, 12 Professors are under CAS from Associate Professor.</p> <p>Details of Employees who left the Institute from 01/04/2024 till 30/11/2024:</p> <table><tr><th>Sl. No.</th><th>Name of the Ex-Employee</th><th>Mode of Relieve</th><th>Date</th></tr><tr><td>1</td><td>Smt. Madhumati, Superintendent</td><td>Superannuation</td><td>30/04/2024</td></tr><tr><td>2</td><td>Dr. Shweta Shukla, Asst. Professor</td><td>Resignation</td><td>29/07/2024</td></tr><tr><td>3</td><td>Dr. K. K. Verma, Asso. Professor</td><td>VR</td><td>18/10/2024</td></tr><tr><td>4</td><td>Mr. R. K. Singh, Assistant Librarian</td><td>Technical Resignation</td><td>23/10/2024</td></tr></table>	Sl. No.	Name of the Ex-Employee	Mode of Relieve	Date	1	Smt. Madhumati, Superintendent	Superannuation	30/04/2024	2	Dr. Shweta Shukla, Asst. Professor	Resignation	29/07/2024	3	Dr. K. K. Verma, Asso. Professor	VR	18/10/2024	4	Mr. R. K. Singh, Assistant Librarian	Technical Resignation	23/10/2024																																																																																																
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Resolution	Noted.																																																																																																																				

<b>Item No.: 124.BoG.I.9</b>	<b>Report on Vacancy as on 01/01/2025 for direct recruitment and departmental promotion.</b>												
	<p>There will be 23 and 19 vacant posts of faculty and non-faculty positions as on 01/01/2025 for direct recruitment. Similarly, there will be 19 vacancies for departmental promotion as on 01/01/2025.</p> <p>Distribution of available vacancies as on 01/01/2025, between direct recruitment and departmental promotion, and further distribution of these vacancies among various categories is given in <b>Annexure – XII</b>.</p>												
<b>Resolution</b>	Noted, as per the sanctioned strength approved by the MoE.												
<b>Item No.: 124.BoG.I.10</b>	<b>Report on appointment of Assistant Professors and Assistant Librarian on Contract.</b>												
	<p>To meet the immediate requirement of faculty in the department of MME 3 Assistant Professors have been appointed on contract for 11 months through Walk-in-Interview against open advertisement No. C/01/2023. Further, to meet the immediate requirement of faculty in the department of ECE 3 posts of Assistant Professors on contract for 11 months have been advertised for selection through Walk-in-Interview, vide open advertisement No. C/03/2023.</p> <p>In view of technical resignation of the Assistant Librarian joined recently, 1 Assistant Librarian has been appointed on contract for 11 months through Walk-in-Interview against open advertisement No. C/02/2023.</p> <p>Copies of the three Advertisements and two Final Results published on the Institute website are given in <b>Annexure – XIII</b>.</p>												
<b>Resolution</b>	Noted.												
<b>Item No.: 124.BoG.II.1</b>	<b>Proposal to consider and approve the minutes of the 124<sup>th</sup> meeting of the Administrative and Finance Committee to be held on 20/12/2024.</b>												
	The minutes of the 124 <sup>th</sup> meeting of the Administrative and Finance Committee held on 20/12/2024 is placed for approval.												
<b>Resolution</b>	<table border="1"> <tr> <td><b>Item No.: 124.AFC.I.1</b></td><td><b>To Confirm the minutes of the last meeting of the Administrative and Finance Committee.</b></td></tr> <tr> <td></td><td> <p>The draft minutes of the 122nd meeting of the AFC held on 27/06/2024 was circulated to all the members on 10/07/2024. Comments of the MoE was received vide email dated 24/07/2024. No specific comment was received from other members. Final Minutes was approved by the Chairman, BoG, vide his email dated 02/08/2024.</p> <p>The Minutes of the 122nd Meeting of the AFC is furnished as <b>Annexure – I</b>.</p> <p>There was no Agenda for AFC in the Special 123rd Meeting.</p> </td></tr> <tr> <td><b>Resolution</b></td><td>Confirmed</td></tr> <tr> <td><b>Item No.: 124.AFC.I.2</b></td><td><b>Report on Action Taken on the Minutes of the last Meeting of Administrative and Finance Committee.</b></td></tr> <tr> <td></td><td>Action Taken Report on the minutes of 121st Meeting of Administrative and Finance Committee held on 07/02/2024 is furnished as <b>Annexure – II</b>.</td></tr> <tr> <td><b>Resolution</b></td><td>Noted</td></tr> </table>	<b>Item No.: 124.AFC.I.1</b>	<b>To Confirm the minutes of the last meeting of the Administrative and Finance Committee.</b>		<p>The draft minutes of the 122nd meeting of the AFC held on 27/06/2024 was circulated to all the members on 10/07/2024. Comments of the MoE was received vide email dated 24/07/2024. No specific comment was received from other members. Final Minutes was approved by the Chairman, BoG, vide his email dated 02/08/2024.</p> <p>The Minutes of the 122nd Meeting of the AFC is furnished as <b>Annexure – I</b>.</p> <p>There was no Agenda for AFC in the Special 123rd Meeting.</p>	<b>Resolution</b>	Confirmed	<b>Item No.: 124.AFC.I.2</b>	<b>Report on Action Taken on the Minutes of the last Meeting of Administrative and Finance Committee.</b>		Action Taken Report on the minutes of 121st Meeting of Administrative and Finance Committee held on 07/02/2024 is furnished as <b>Annexure – II</b> .	<b>Resolution</b>	Noted
<b>Item No.: 124.AFC.I.1</b>	<b>To Confirm the minutes of the last meeting of the Administrative and Finance Committee.</b>												
	<p>The draft minutes of the 122nd meeting of the AFC held on 27/06/2024 was circulated to all the members on 10/07/2024. Comments of the MoE was received vide email dated 24/07/2024. No specific comment was received from other members. Final Minutes was approved by the Chairman, BoG, vide his email dated 02/08/2024.</p> <p>The Minutes of the 122nd Meeting of the AFC is furnished as <b>Annexure – I</b>.</p> <p>There was no Agenda for AFC in the Special 123rd Meeting.</p>												
<b>Resolution</b>	Confirmed												
<b>Item No.: 124.AFC.I.2</b>	<b>Report on Action Taken on the Minutes of the last Meeting of Administrative and Finance Committee.</b>												
	Action Taken Report on the minutes of 121st Meeting of Administrative and Finance Committee held on 07/02/2024 is furnished as <b>Annexure – II</b> .												
<b>Resolution</b>	Noted												



Item No.: 124.AFC.L3	<b>Report on the Fund Position as on 31/11/2024 (end of last month) along with Demand of Fund submitted to MoE till 3rd Quarter of 2024-25.</b>																																												
	<p>Report on the grant received, expenditure made and unutilized fund position as on 31/03/2024, and 31/05/2024 along with Demand of Fund for 1st Quarter of FY 2024-25 as submitted to MoE is given in the following table.</p> <table><tr><th colspan="4">(Rupees in Lakhs)</th></tr><tr><th>Particulars</th><th>OH-31</th><th>OH-35</th><th>OH-36</th></tr><tr><td>Opening Fund Position (as on 01/04/2024)</td><td>(88)</td><td>145</td><td>122</td></tr><tr><td>Fund Requirement submitted to MoE till 3rd Quarter</td><td>1900</td><td>625</td><td>2130</td></tr><tr><td>Grant Received (till 30/11/2024)</td><td>1400</td><td>525</td><td>1955</td></tr><tr><td>Interest Earned (till 30/11/2024)</td><td>3</td><td>6</td><td>4</td></tr><tr><td>Total Fund Available (till 30/11/2024)</td><td>1315</td><td>676</td><td>2081</td></tr><tr><td>Expenses Incurred including interest refunded to Bharat Kosh (till 30/11/2024)</td><td>1098</td><td>389</td><td>1652</td></tr><tr><td>Closing Fund Position (as on 01/12/2024)</td><td>217</td><td>287</td><td>429</td></tr><tr><td>Estimated Expenses (01/12/2024 to 31/03/2025)</td><td>717</td><td>1362</td><td>874</td></tr><tr><td>Balance Fund Required from MoE</td><td>500</td><td>1075</td><td>445</td></tr></table> <p>Demand of Fund for Q1, Q2, and Q3 of 2024-25 as submitted to MoE on are furnished in <b>Annexure – III</b>.</p>	(Rupees in Lakhs)				Particulars	OH-31	OH-35	OH-36	Opening Fund Position (as on 01/04/2024)	(88)	145	122	Fund Requirement submitted to MoE till 3rd Quarter	1900	625	2130	Grant Received (till 30/11/2024)	1400	525	1955	Interest Earned (till 30/11/2024)	3	6	4	Total Fund Available (till 30/11/2024)	1315	676	2081	Expenses Incurred including interest refunded to Bharat Kosh (till 30/11/2024)	1098	389	1652	Closing Fund Position (as on 01/12/2024)	217	287	429	Estimated Expenses (01/12/2024 to 31/03/2025)	717	1362	874	Balance Fund Required from MoE	500	1075	445
(Rupees in Lakhs)																																													
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Balance Fund Required from MoE	500	1075	445																																										
<b>Resolution</b>	Noted. Expenditure may be restricted to the allocated grants for the FY 2024-25.																																												
Item No.: 124.AFC.L4	<b>Report on Budget Estimate for 2025-26 submitted to MoE.</b>																																												
	<p>In compliance to the MoE email dated 19/09/2024, Budget Estimate (BE) for 2025-26 has been submitted to MoE on 24/09/2024. Details given below:-</p> <table><tr><th colspan="4">(Rupees in Crore)</th></tr><tr><th>Particulars</th><th>OH-31</th><th>OH-35</th><th>OH-36</th></tr><tr><td>Budget Estimate submitted for 2024-25</td><td>24.00</td><td>12.00</td><td>30.00</td></tr><tr><td>Grant Allocation by MoE for 2024-25</td><td>17.00</td><td>7.00</td><td>28.00</td></tr><tr><td>Revised Budget Estimate for 2024-25</td><td>20.00</td><td>16.00*</td><td>28.00</td></tr><tr><td>Budget Estimate submitted for 2025-26</td><td>24.00</td><td>36.50*</td><td>30.00</td></tr></table> <p>* Revised Budget Estimate for 2024-25 and Budget Estimate submitted for 2025-26, under OH-35 (Capital Grant) are in accordance with the Budget Estimate of Capital Fund Requirement till 2028-29 as sought by the MoE, which was submitted on 24/05/2024 and reported to AFC in 122nd meeting held on 27/06/24.</p> <p>Budget Estimate for 2025-26 in the prescribed format as submitted to MoE on 24/09/2024 is furnished in <b>Annexure – IV</b>.</p>	(Rupees in Crore)				Particulars	OH-31	OH-35	OH-36	Budget Estimate submitted for 2024-25	24.00	12.00	30.00	Grant Allocation by MoE for 2024-25	17.00	7.00	28.00	Revised Budget Estimate for 2024-25	20.00	16.00*	28.00	Budget Estimate submitted for 2025-26	24.00	36.50*	30.00																				
(Rupees in Crore)																																													
Particulars	OH-31	OH-35	OH-36																																										
Budget Estimate submitted for 2024-25	24.00	12.00	30.00																																										
Grant Allocation by MoE for 2024-25	17.00	7.00	28.00																																										
Revised Budget Estimate for 2024-25	20.00	16.00*	28.00																																										
Budget Estimate submitted for 2025-26	24.00	36.50*	30.00																																										
<b>Resolution</b>	Noted.																																												
Item No.: 124.AFC.L5	<b>Report on utilization of IRG Fund for OH-31 and OH-36 during 2024-25.</b>																																												

		(a) In view of shortage of grant-in-aid under OH-31 (General Head) account during 2024-25, IRG fund was utilized for making unavoidable payments like pension, fellowship, scholarship, electricity bill, wage bills, etc. under OH-31 as given below. <table><tr><th>Sl. No.</th><th>Date</th><th>Particulars</th><th>Amount</th></tr><tr><td>1</td><td>01/04/2024</td><td>Outstanding b/f</td><td>50,00,000</td></tr><tr><td>2</td><td>22/04/2024</td><td>Transfer to OH-31</td><td>50,00,000</td></tr><tr><td>3</td><td>30/04/2024</td><td>Transfer to OH-31</td><td>1,00,00,000</td></tr><tr><td>4</td><td>31/05/2024</td><td>Transfer to OH-31</td><td>1,00,00,000</td></tr><tr><td>5</td><td>21/06/2024</td><td>Refund to IRG</td><td>2,50,00,000</td></tr><tr><td colspan="3">Final/Net Position (Refundable to IRG)</td><td>50,00,000</td></tr></table>	Sl. No.	Date	Particulars	Amount	1	01/04/2024	Outstanding b/f	50,00,000	2	22/04/2024	Transfer to OH-31	50,00,000	3	30/04/2024	Transfer to OH-31	1,00,00,000	4	31/05/2024	Transfer to OH-31	1,00,00,000	5	21/06/2024	Refund to IRG	2,50,00,000	Final/Net Position (Refundable to IRG)			50,00,000									
Sl. No.	Date	Particulars	Amount																																				
1	01/04/2024	Outstanding b/f	50,00,000																																				
2	22/04/2024	Transfer to OH-31	50,00,000																																				
3	30/04/2024	Transfer to OH-31	1,00,00,000																																				
4	31/05/2024	Transfer to OH-31	1,00,00,000																																				
5	21/06/2024	Refund to IRG	2,50,00,000																																				
Final/Net Position (Refundable to IRG)			50,00,000																																				
		(b) In view of shortage of grant-in-aid under OH-36 (Salary Head) account during 2024-25, IRG fund was utilized for making unavoidable payments mainly salary and statutory dues under OH-36 as given below. <table><tr><th>Sl. No.</th><th>Date</th><th>Particulars</th><th>Amount</th></tr><tr><td>1</td><td>01/04/2024</td><td>Outstanding b/f</td><td>Nil</td></tr><tr><td>2</td><td>30/04/2024</td><td>Transfer to OH-36</td><td>2,00,00,000</td></tr><tr><td>3</td><td>04/11/2024</td><td>Transfer to OH-36</td><td>70,00,000</td></tr><tr><td>4</td><td>28/11/2024</td><td>Refund to IRG</td><td>2,70,00,000</td></tr><tr><td colspan="3">Final/Net Position (Refundable to IRG)</td><td>Nil</td></tr></table>	Sl. No.	Date	Particulars	Amount	1	01/04/2024	Outstanding b/f	Nil	2	30/04/2024	Transfer to OH-36	2,00,00,000	3	04/11/2024	Transfer to OH-36	70,00,000	4	28/11/2024	Refund to IRG	2,70,00,000	Final/Net Position (Refundable to IRG)			Nil													
Sl. No.	Date	Particulars	Amount																																				
1	01/04/2024	Outstanding b/f	Nil																																				
2	30/04/2024	Transfer to OH-36	2,00,00,000																																				
3	04/11/2024	Transfer to OH-36	70,00,000																																				
4	28/11/2024	Refund to IRG	2,70,00,000																																				
Final/Net Position (Refundable to IRG)			Nil																																				
Resolution	Noted.																																						
Item No.: 124.AFC.L6	Report on implementation of various OMs issued by DoPT, DoPPW and MoF, etc.																																						
	The Institute has implemented the following OMs issued by MoE, DoPT, DoPPW, and DoE, etc. <table><tr><th>Sl. No.</th><th>OM No. &amp; Date</th><th>Issued by</th><th>Subject</th><th>MoE Ref.</th></tr><tr><td>1</td><td>I(12)EV/2021 08/04/2021</td><td>DoPPW, MoPPG&amp;P</td><td>Case to case extension of Rule 10 of the CCS (Implementation of NPS) Rules, 2021</td><td>23011/01/2024-F.1 15/04/2024</td></tr><tr><td>2</td><td>F.1/3/2024-PPD</td><td>PPD, DoE, MoF</td><td>Revised limits under GFR-2017 for various modes of procurement</td><td>16-10/2024-TS.VII 11/07/2024</td></tr><tr><td rowspan="2">3</td><td>I(16)EV/2017 02/12/2021</td><td>DoE, MoF</td><td rowspan="2">Applicability of Payment of Gratuity Act, 1972 to all employees of the Institute</td><td rowspan="2">15-2/2022-TC 16/12/2022 &amp; BOG/122/II/1 AFC/122/II/2</td></tr><tr><td>R-13011/ 02/2022-SS.II 23/11/2022</td><td>MoL&amp;E</td></tr><tr><td>4</td><td>I-1/2024-U1A (UGC Division) 03/10/2024</td><td>UGC Division MoE</td><td>Enhancement of allowances by 25% due to increase of DA to 50% w.e.f. 01/01/2024</td><td>3-4/2024-TS.VII 11/10/2024</td></tr><tr><td>5</td><td>1/5/2024-E-II(B) 21/10/2024</td><td>DoE, MoF</td><td>Enhancement of DA from 50% to 53% w.e.f. 01/07/2024</td><td>23-5/2018-TS.IV 23/10/2024</td></tr><tr><td>6</td><td>42/02/2024-P&amp;PW(D) 30/10/2024</td><td>DoPPW, MoPPG&amp;P</td><td>Enhancement of DR from 50% to 53% w.e.f. 01/07/2024</td><td>23-5/2018-TS.IV 13/11/2024</td></tr></table>		Sl. No.	OM No. & Date	Issued by	Subject	MoE Ref.	1	I(12)EV/2021 08/04/2021	DoPPW, MoPPG&P	Case to case extension of Rule 10 of the CCS (Implementation of NPS) Rules, 2021	23011/01/2024-F.1 15/04/2024	2	F.1/3/2024-PPD	PPD, DoE, MoF	Revised limits under GFR-2017 for various modes of procurement	16-10/2024-TS.VII 11/07/2024	3	I(16)EV/2017 02/12/2021	DoE, MoF	Applicability of Payment of Gratuity Act, 1972 to all employees of the Institute	15-2/2022-TC 16/12/2022 & BOG/122/II/1 AFC/122/II/2	R-13011/ 02/2022-SS.II 23/11/2022	MoL&E	4	I-1/2024-U1A (UGC Division) 03/10/2024	UGC Division MoE	Enhancement of allowances by 25% due to increase of DA to 50% w.e.f. 01/01/2024	3-4/2024-TS.VII 11/10/2024	5	1/5/2024-E-II(B) 21/10/2024	DoE, MoF	Enhancement of DA from 50% to 53% w.e.f. 01/07/2024	23-5/2018-TS.IV 23/10/2024	6	42/02/2024-P&PW(D) 30/10/2024	DoPPW, MoPPG&P	Enhancement of DR from 50% to 53% w.e.f. 01/07/2024	23-5/2018-TS.IV 13/11/2024
Sl. No.	OM No. & Date	Issued by	Subject	MoE Ref.																																			
1	I(12)EV/2021 08/04/2021	DoPPW, MoPPG&P	Case to case extension of Rule 10 of the CCS (Implementation of NPS) Rules, 2021	23011/01/2024-F.1 15/04/2024																																			
2	F.1/3/2024-PPD	PPD, DoE, MoF	Revised limits under GFR-2017 for various modes of procurement	16-10/2024-TS.VII 11/07/2024																																			
3	I(16)EV/2017 02/12/2021	DoE, MoF	Applicability of Payment of Gratuity Act, 1972 to all employees of the Institute	15-2/2022-TC 16/12/2022 & BOG/122/II/1 AFC/122/II/2																																			
	R-13011/ 02/2022-SS.II 23/11/2022	MoL&E																																					
4	I-1/2024-U1A (UGC Division) 03/10/2024	UGC Division MoE	Enhancement of allowances by 25% due to increase of DA to 50% w.e.f. 01/01/2024	3-4/2024-TS.VII 11/10/2024																																			
5	1/5/2024-E-II(B) 21/10/2024	DoE, MoF	Enhancement of DA from 50% to 53% w.e.f. 01/07/2024	23-5/2018-TS.IV 23/10/2024																																			
6	42/02/2024-P&PW(D) 30/10/2024	DoPPW, MoPPG&P	Enhancement of DR from 50% to 53% w.e.f. 01/07/2024	23-5/2018-TS.IV 13/11/2024																																			
	Copy of the above OMs/Circulars is furnished in Annexure – V.																																						

	<b>Resolution</b>	Noted. Only those OMs endorsed by the MoE may be adopted.																																						
	<b>Item No.:</b>	<b>Report on procurement status of equipment/software.</b>																																						
	<b>124.AFC.I.7</b>	Approval was revalidated for the uncompleted procurement of 2023-24 for procurement in 2024-25, vide Resolution No. 121.AFC.I.7, dated 07/02/2024. Subsequently, following fresh/additional sanction were approved for procurement during 2024-25.																																						
		<table><tr><th>Resolution</th><th>Equipment</th><th>Nature</th><th>Amount</th></tr><tr><td>121.AFC.II.4</td><td>Furniture for ECE department</td><td>Additional</td><td>13,00,000</td></tr><tr><td rowspan="5">122.AFC.II.5</td><td>Cold Rolling Mill</td><td>Additional</td><td>5,00,000</td></tr><tr><td>Form Tester</td><td>Additional</td><td>10,00,000</td></tr><tr><td>3D Printer</td><td>Revalidated</td><td>70,00,000</td></tr><tr><td>PC - 35 for ITNC and 85 for ECE</td><td>Revalidated</td><td>1,10,50,000</td></tr><tr><td>Electro Polisher - Etcher</td><td>Fresh</td><td>35,00,000</td></tr></table>			Resolution	Equipment	Nature	Amount	121.AFC.II.4	Furniture for ECE department	Additional	13,00,000	122.AFC.II.5	Cold Rolling Mill	Additional	5,00,000	Form Tester	Additional	10,00,000	3D Printer	Revalidated	70,00,000	PC - 35 for ITNC and 85 for ECE	Revalidated	1,10,50,000	Electro Polisher - Etcher	Fresh	35,00,000												
Resolution	Equipment	Nature	Amount																																					
121.AFC.II.4	Furniture for ECE department	Additional	13,00,000																																					
122.AFC.II.5	Cold Rolling Mill	Additional	5,00,000																																					
	Form Tester	Additional	10,00,000																																					
	3D Printer	Revalidated	70,00,000																																					
	PC - 35 for ITNC and 85 for ECE	Revalidated	1,10,50,000																																					
	Electro Polisher - Etcher	Fresh	35,00,000																																					
		Status of procurement of various equipment and software against all the above approvals for procurement by 2024-25 as on 30/11/2024 is given as <b>Annexure – VI</b> .																																						
	<b>Resolution</b>	Noted.																																						
	<b>Item No.:</b>	<b>Report on HEFA related activities.</b>																																						
	<b>124.AFC.I.8</b>	<p><b>Laboratory Building</b> Out of total sanctioned amount of Rs. 21.35 crore, advance of Rs. 17,13,45,881/- has been made by HEFA directly to CPWD till 30/11/2024.</p> <p><b>Software &amp; Equipment</b> The Status of procurement of various equipment and software from HEFA Loan as on 30/11/2024 is given as <b>Annexure – VII</b>.</p> <p><b>Repayment of Interest and Principal to HEFA</b> The following amounts have been paid to HEFA till date of reporting towards interest and principal.</p>																																						
		<table><tr><th>Sl. No.</th><th>Particulars of Payment</th><th>Date of Payment</th><th>Amount (Rs.)</th></tr><tr><td colspan="4">Total Payment till closure of last Financial Year</td></tr><tr><td>1</td><td>Total interest paid till 31/03/2024</td><td>---</td><td>1,77,51,202/-</td></tr><tr><td>2</td><td>Total Principal refunded till 31/03/2024</td><td>---</td><td>15,41,00,000/-</td></tr><tr><td colspan="4">Payment during current Financial Year</td></tr><tr><td>3</td><td>Interest for Q4 of 2023-24</td><td>01/05/2024</td><td>9,45,191/-</td></tr><tr><td>4</td><td>11th EMI for Principal</td><td>24/06/2024</td><td>1,54,10,000/-</td></tr><tr><td>5</td><td>Interest for Q1 of 2024-25</td><td>11/09/2024</td><td>9,17,626/-</td></tr><tr><td>6</td><td>Interest for Q2 of 2024-25</td><td>25/11/2024</td><td>12,44,828/-</td></tr></table>			Sl. No.	Particulars of Payment	Date of Payment	Amount (Rs.)	Total Payment till closure of last Financial Year				1	Total interest paid till 31/03/2024	---	1,77,51,202/-	2	Total Principal refunded till 31/03/2024	---	15,41,00,000/-	Payment during current Financial Year				3	Interest for Q4 of 2023-24	01/05/2024	9,45,191/-	4	11th EMI for Principal	24/06/2024	1,54,10,000/-	5	Interest for Q1 of 2024-25	11/09/2024	9,17,626/-	6	Interest for Q2 of 2024-25	25/11/2024	12,44,828/-
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<b>Resolution</b>	Noted.																				
<b>Item No.: 124.AFC.I.9</b>	<b>Report on major payments made from General (OH-31) Grant.</b>																				
	<p>The expenses for routine academic and administrative activities of the Institute are met out of the OH-31 (General Head) grant from the MoE.</p> <p>Details of the major expenses paid during the year 2024-25 is given below:</p> <table><tr><th>Sl. No.</th><th>Details of Payment</th><th>Date</th><th>Amount</th></tr><tr><td>1</td><td>Renewal of Microsoft A365 Licence</td><td>01/05/2024</td><td>6,50,040</td></tr><tr><td>2</td><td>Smart Manufacturing Training</td><td>22/07/2024</td><td>5,70,000</td></tr><tr><td>3</td><td>Annual Internet Leased Line Charge</td><td>06/08/2024</td><td>9,77,349</td></tr><tr><td>4</td><td>Renewal Charge for Procast Software</td><td>19/09/2024</td><td>28,92,574</td></tr></table>	Sl. No.	Details of Payment	Date	Amount	1	Renewal of Microsoft A365 Licence	01/05/2024	6,50,040	2	Smart Manufacturing Training	22/07/2024	5,70,000	3	Annual Internet Leased Line Charge	06/08/2024	9,77,349	4	Renewal Charge for Procast Software	19/09/2024	28,92,574
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<b>Resolution</b>	Noted.																				
<b>Item No.: 124.AFC.II.1</b>	<b>Proposal for Approval of the Separate Audit Report on the Annual Accounts for the year 2023-24.</b>																				
	<p>The Annual Accounts of the Institute for the year 2023-24 was prepared by the Accounts Section and got internally audited by the CA firm (M/s Manmohan Singh &amp; Co.) engaged by the Institute as the Internal Auditors.</p> <p>The Annual Accounts of the Institute for the year 2023-24 was submitted to the Office of the PDA (Central), Lucknow for audit on 28/06/2024, after approval of the BoG, vide Resolution No. - 122.AFC.II.1, dated 27/06/2024.</p> <p>Audit by the Office of the PDA (Central), Lucknow was carried out from 02/07/2024 to 18/07/2024. The draft SAR was received on 26/07/2024 and reply to the same was submitted on 14/08/2024.</p> <p>SAR in English was received on 03/10/2024 with a directive to submit the draft Hindi translation, which was sent by email on 10/10/2024. SAR in Hindi was received on 26/11/2024. Both the reports are given in <b>Annexure – VIII</b>.</p> <p>It is proposed that the Separate Audit Report (SAR) on the Annual Accounts of the Institute for the year 2023-24 may be approved.</p>																				
<b>Resolution</b>	Approved.																				
<b>Item No.: 124.AFC.II.2</b>	<b>Proposal for Approval of the Annual Report for the financial year 2023-24.</b>																				
	<p>After receipt of the Hindi version of the SAR on the Annual Accounts of the Institute for the year 2023-24 from the Office of the PDA (Central), Lucknow, Annual report of the Institute has been finalized for printing.</p> <p>Content of the Annual Report for the year 2023-24, including the Annual Accounts of the Institute for the year 2023-24 along with the SAR of the PDA (Central), Lucknow, to be printed and submitted to MoE for laying before both the houses of the Parliament, are given as <b>separate booklets</b>.</p>																				
<b>Resolution</b>	Approved.																				
<b>Item No.: 124.AFC.II.3</b>	<b>Proposal of approval of Rs. 25 lakhs from IRG (Student Gymkhana Fee) for various events during FY 2025-26.</b>																				
	<p>Based on the proposal containing the Annual Calendar of Events for the year 2024-25 (April, 2024 to March, 2025) along with estimated expenditure for the submitted by the Student Fostering Unit (Gymkhana), budget of Rs. 27,69,000/- was approved for the year 2024-25, vide Resolution No. 122.AFC.II.4, dated 27/06/2024.</p> <p>Annual Calendar of Events for the year 2025-26 (April, 2025 to March, 2026) along with estimated expenditure is under preparation by the Student Fostering Unit (Gymkhana).</p> <p>It is proposed to approve budget of Rs. 25,00,000/- for the year from Gymkhana Fee Head, out of the unutilized amount of 2024-25 and fresh collection to be made by 31/03/2026.</p>																				
<b>Resolution</b>	Approved.																				
<b>Item No.: 122.AFC.II.4</b>	<b>Proposal for fund requirement of Rs. 1448 lakhs for purchase/renewal of software/service and AMC of equipment during 2024-25 and 2025-26 under General Grant (OH-31).</b>																				



The Institute had procured various software for academic and research work in addition to the software required for IT & Networking infrastructure of the Institute. These software requires renewal of license after expiry of initial/extended license period. Similarly, various high value equipment's require AMC after expiry of the warranty period. Details of the purchase/renewal of software/service, and AMC of equipment done and to be done in 2024-25 is given below:

Sl. No.	Department	Software/Service/AMC	Amount
1	SIMCORE Lab	Deform Software (3 years)	2,970,000
2		Simufact Software (3 years)	3,387,000
3		Matlab Software (3 years)	1,620,000
4	IT & Networking Cell	Microsoft 365A (1 year)	700,000
5		End Point Security (3 years)	1,180,000
Total			9,857,000

Further details of the purchase/renewal of software/service, and AMC of equipment due to be done in 2025-26 is given below:

Sl. No.	Department	Software/Service/AMC	Amount
1	SIMCORE Lab	Catia V5 Software (3 years)	1,770,000
2	FFT	Solidworks Academic and Research Suite (1 year)	680,000
3	IT & Networking Cell	Leased Line (300 Mbps M/s Power Grid) (1 year)	1,100,000
4	CIF	AMC of UTM	1,075,000
<b>Total</b>			<b>4,625,000</b>

Thus, total fund requirement for 2024-25 and 2025-26 comes to 1448 lakhs.

**Resolution** The Ministry of Education (MoE) has advised the Institute to utilize the fund earmarked under OH-31 for the FY 2024-25 only.

**Item No.: 124.AFC.II.5** Proposal for fund requirement of Rs. 2400 lakhs for major routine expenditure during 2025-26 under General Grant (OH-31).

Sl. No.	Particulars of Expenses	Monthly Estimate	Yearly Estimate
1	Pension	70,00,000	8,40,00,000
2	Fellowship & Scholarship	12,50,000	1,50,00,000
3	Electricity	10,00,000	1,20,00,000
4	Holding Tax	4,00,000	50,00,000
5	Security Services	15,00,000	1,80,00,000
6	Sweeping, Cleaning & Housekeeping	10,00,000	1,20,00,000
7	Other Outsourced Services	40,00,000	5,00,00,000
8	Academic and Administrative Expenses*	33,00,000	3,40,00,000
	<b>Total Estimated Expenses</b>	<b>2,00,00,000</b>	<b>24,00,00,000</b>

The expenses for routine academic and administrative activities of the Institute are met out of the OH-31 (General Head) grant from the MoE.

Details of the major routine expenses for the year 2025-26 is given below:

\* Including Rs. 46.25,000 proposed in Agenda Item 124.AFC.II.4

Thus, total fund requirement for 2024-25 and 2025-26 comes to be 1958 lakhs.

**Resolution** In the current financial year 2024-25, an amount of ₹ 17.00 cr. under OH-31 has been allocated to NIAMT, Ranchi. Out of which, an amount of ₹ 14.00 cr. has already been utilized till 3rd quarter of 2024-25. Institute has utilized the fund earmarked for the current FY 2024-25 and for 2025-26, Institute utilize the fund as allocated by MoE.

**Item No.: 124.AFC.II.6** Proposal for fund requirement of Rs. 1209 lakhs for procurement of equipment during the FY 2025-26 under Capital Grant (OH-35).



		<p>Details of procurement of various equipment and software already approved by AFC earlier for procurement during 2024-25, but which are not likely to complete in 2024-25, but to extend to 2025-26 is given in Table-A of <b>Annexure – IX</b>. Total estimated cost for 18 equipment is Rs. 819 lakhs.</p> <p>Further, details of Indents/Proposals received from various faculty members and officers requiring approval of AFC/BOG for procurement during 2025-26 are given in Table-B of <b>Annexure – IX</b>. The total estimated cost for 12 items is Rs. 390 lakhs.</p> <p>Thus, total requirement of fund for procurement of above equipment and software during 2025-26 from Capital Grant (OH-35) is Rs. 1209 lakhs.</p>																																																																																									
<b>Resolution</b>		The Ministry of Education (MoE) has advised the Institute to manage the same within Annual Budget allotted by the Ministry.																																																																																									
<b>Item No.: 124.AFC.II.7</b>		<b>Proposal of fund requirement of Rs. 2025 lakhs for construction and capital-maintenance work during the FY 2025-26 from Capital Grant (OH-35).</b>																																																																																									
		<p>Fund requirement during 2025-26 for construction works already sanctioned by AFC/BOG in earlier meetings is given below.</p> <table><tr><th colspan="5">(Rupees in lakh)</th></tr><tr><th>Name of Work</th><th>AFC</th><th>Total Cost</th><th>Till 2024-25</th><th>During 2025-26</th></tr><tr><td>Extension of Nirala Chhatrabas</td><td>108</td><td>702</td><td rowspan="2">544</td><td rowspan="2">250</td></tr><tr><td>Additional Budget for Nirala Chhatrabas</td><td>117</td><td>348</td></tr><tr><td>Extension of Kalpana Chawla Chhatrabas</td><td>108</td><td>427</td><td>255</td><td>172</td></tr><tr><td>Construction of Registrar's Residence</td><td>108</td><td>80</td><td>27</td><td>53</td></tr><tr><td>Construction of Type VIA Apartment</td><td>109</td><td>571</td><td rowspan="2">405</td><td rowspan="2">800</td></tr><tr><td>Additional Budget for VIA Apartment</td><td>117</td><td>743</td></tr><tr><td>Construction of Type IV Apartment</td><td>109</td><td>282</td><td rowspan="2">417</td><td rowspan="2">400</td></tr><tr><td>Additional Budget for IV Apartment</td><td>117</td><td>548</td></tr><tr><td>Renovation of NIFFT Niwas</td><td>112</td><td>12</td><td>--</td><td>12</td></tr><tr><td>Renovation of North Side Laboratory Building</td><td>114</td><td>16</td><td>16</td><td>--</td></tr><tr><td>Furniture for Kalpana Chawla Chhatrabas</td><td>117</td><td>114</td><td>--</td><td>114</td></tr><tr><td>Renovation of HJB Chhatrabas</td><td>118</td><td>160</td><td>103</td><td>57</td></tr><tr><td>South side Boundary Wall of Campus</td><td>118</td><td>91</td><td>30</td><td>61</td></tr><tr><td>Vertical Extension of Lecture Hall Complex</td><td>122</td><td>1335</td><td>335</td><td>--</td></tr><tr><td>Extension of Workshop Building</td><td>122</td><td>1444</td><td>365</td><td>--</td></tr><tr><td>Facelift of Main Gate and Entrance Area</td><td>122</td><td>159</td><td>53</td><td>106</td></tr><tr><td>Total</td><td></td><td>7578</td><td>2550</td><td>2025</td></tr></table> <p>Thus, total requirement of fund under Capital Grant (OH-35) is Rs. 2025 lakhs.</p>	(Rupees in lakh)					Name of Work	AFC	Total Cost	Till 2024-25	During 2025-26	Extension of Nirala Chhatrabas	108	702	544	250	Additional Budget for Nirala Chhatrabas	117	348	Extension of Kalpana Chawla Chhatrabas	108	427	255	172	Construction of Registrar's Residence	108	80	27	53	Construction of Type VIA Apartment	109	571	405	800	Additional Budget for VIA Apartment	117	743	Construction of Type IV Apartment	109	282	417	400	Additional Budget for IV Apartment	117	548	Renovation of NIFFT Niwas	112	12	--	12	Renovation of North Side Laboratory Building	114	16	16	--	Furniture for Kalpana Chawla Chhatrabas	117	114	--	114	Renovation of HJB Chhatrabas	118	160	103	57	South side Boundary Wall of Campus	118	91	30	61	Vertical Extension of Lecture Hall Complex	122	1335	335	--	Extension of Workshop Building	122	1444	365	--	Facelift of Main Gate and Entrance Area	122	159	53	106	Total		7578	2550	2025
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Total		7578	2550	2025																																																																																							
<b>Resolution</b>		The Institute is advised to considered the provision of HEFA loan for the future construction work, instead of fully depending on Government grants under OH-35.																																																																																									
<b>Item No.: 124.AFC.II.8</b>		<b>Proposal of fund requirement of Rs. 200 lakhs for Library procurement during the FY 2025-26 from Capital Grant (OH-35).</b>																																																																																									
		<p>In accordance with the advice of AFC given in the 112th meeting, based on which Annual Budget Estimate of Rs. 200 lakhs have been approved for library for the year 2023-24 and 2024-25, Budget Estimate for 2025-26 is given below.</p> <table><tr><th colspan="3">(Rupees in lakh)</th></tr><tr><th>Sl. No.</th><th>Description / Particulars of Expenses</th><th>Amount</th></tr></table>	(Rupees in lakh)			Sl. No.	Description / Particulars of Expenses	Amount																																																																																			
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02-02-25

		<table><tr><td>1</td><td>Recurring Subscription of Online Journals for 2025</td><td>150*</td></tr><tr><td>2</td><td>Purchase of Books and eBooks</td><td>50</td></tr><tr><td></td><td>TOTAL</td><td>200</td></tr></table> <p>* Will not be required if access is made available under the newly launched One Nation One Subscription Scheme of Govt. of India.</p>	1	Recurring Subscription of Online Journals for 2025	150*	2	Purchase of Books and eBooks	50		TOTAL	200									
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	TOTAL	200																		
Resolution	The Ministry of Education (MoE) has advised the Institute to manage the same within the grants allotted by the Ministry under OH-35 head.																			
Item No.: 124.AFC.II.9	<b>Proposal for payment of Holding Tax of Rs. 41,75,713/- to Ranchi Municipality for the year 2024-25.</b>																			
	<p>A report regarding payment of Holding Tax to Ranchi Municipality Corporation was placed before the AFC in its 122nd meeting held on 07/06/2024 and the AFC had approved in-principle for payment after reconciliation of the demand received for 2024-25. A copy is given as <b>Annexure – X</b>.</p> <p>The matter was taken up with the concerned officials of RMC and a fresh Demand dated 04/12/2024 has been received for Rs. 41,75,713/-, which includes arrear of Rs. 43,061/- for 2023-24.</p>																			
Resolution	Approved as obligatory payment.																			
Item No.: 124.AFC.II.10	<b>Proposal for increasing PhD intake through Institute fellowship.</b>																			
	<p>At present, the total PhD intake is 15 at any time. Faculty members are demanding to increase the intake so that they get more research students which in turn will enhance the overall academic output of the Institute.</p> <p>It is proposed that the PhD intake may be revised to 16 per academic year (ASH-04, ECE-03, FFT-03, MFE-03, MME-03) through Institute fellowships. Fellowship budget will be around Rs. 75 lakhs per batch of 16 students as given below for next five years.</p> <table><tr><th>Year</th><th>Strength</th><th>Total Fellowship</th></tr><tr><td>2025-26</td><td>16</td><td>75,00,000</td></tr><tr><td>2026-27</td><td>32</td><td>1,50,00,000</td></tr><tr><td>2027-28</td><td>48</td><td>2,25,00,000</td></tr><tr><td>2028-29</td><td>64</td><td>3,00,00,000</td></tr><tr><td>2029-30</td><td>80</td><td>3,75,00,000</td></tr></table>		Year	Strength	Total Fellowship	2025-26	16	75,00,000	2026-27	32	1,50,00,000	2027-28	48	2,25,00,000	2028-29	64	3,00,00,000	2029-30	80	3,75,00,000
Year	Strength	Total Fellowship																		
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2027-28	48	2,25,00,000																		
2028-29	64	3,00,00,000																		
2029-30	80	3,75,00,000																		
Resolution	Approved.																			
Item No.: 124.AFC.II.11	<b>Proposal for fund requirement of Rs. 60 lakhs for development of laboratories of Electronics &amp; Computer Engineering Department.</b>																			
	<p>A proposal has been received from the department Electronics &amp; Computer Engineering for development of various laboratories at total estimated expenditure of 60 lakhs as given in <b>Annexure – XI</b>.</p> <p>The department has been started since last three years and thus needs financial support from capital Grant (OH-35) for establishing the laboratories.</p>																			
Resolution	The Ministry of Education (MoE) has advised the Institute to limit its expenditure as per their allocated budget and the fund released during the RE stage.																			
Item No.: 124.AFC.II.12	<b>Proposal for consideration of the Minutes of 99<sup>th</sup> meeting of the SBC.</b>																			
	<p>The 99<sup>th</sup> meeting of the Standing Building Committee (SBC) is scheduled on 13th December 2024. MoM will be placed on Table as <b>Annexure – XII</b> is as follows;</p> <table><tr><td>Item No. 99.I.1</td><td>To confirm the minutes of 98<sup>th</sup> meeting of Standing Building Committee (SBC) held on June 06, 2024, through online/offline mode at NIAMT, Ranchi.</td></tr><tr><td>Resolution</td><td>The committee confirmed the minutes of the 98<sup>th</sup> meeting of the Standing Building Committee.</td></tr><tr><td>Item No. 99.I.2</td><td>To report on the action taken in the minutes of the 98<sup>th</sup> meeting of Standing Building Committee (SBC) held on June 06, 2024, 2023, through online/offline mode at NIAMT, Ranchi.</td></tr><tr><td>Resolution</td><td>The committee noted action taken report on 98th meeting of Standing Building Committee.</td></tr></table>		Item No. 99.I.1	To confirm the minutes of 98 <sup>th</sup> meeting of Standing Building Committee (SBC) held on June 06, 2024, through online/offline mode at NIAMT, Ranchi.	Resolution	The committee confirmed the minutes of the 98 <sup>th</sup> meeting of the Standing Building Committee.	Item No. 99.I.2	To report on the action taken in the minutes of the 98 <sup>th</sup> meeting of Standing Building Committee (SBC) held on June 06, 2024, 2023, through online/offline mode at NIAMT, Ranchi.	Resolution	The committee noted action taken report on 98th meeting of Standing Building Committee.										
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Item No. 99.I.2	To report on the action taken in the minutes of the 98 <sup>th</sup> meeting of Standing Building Committee (SBC) held on June 06, 2024, 2023, through online/offline mode at NIAMT, Ranchi.																			
Resolution	The committee noted action taken report on 98th meeting of Standing Building Committee.																			

				<table><tr><td>Item No. 99.II.1</td><td>To consider the preliminary estimate for 'repair and renovation of toilet and water proofing treatment on roof of Jagdish Chandra Bose Chatrawas (Boys' Hostel) at NIAMT campus'.</td></tr><tr><td>Resolution</td><td>Approved. Meanwhile, a survey of roofs may be done before initiating the work of water proofing treatment of roofs.</td></tr><tr><td>Item No. 99.II.2</td><td>To consider the preliminary estimate for 'repair and external painting and misc. civil works for Gymkhana building at NIAMT campus'</td></tr><tr><td>Resolution</td><td>Approved.</td></tr><tr><td>Item No. 99.II.3</td><td>To consider the preliminary estimate for 'construction of 2.00 lakh litre capacity RCC cum SMC panel overhead tank, RCC underground sump of 2.50 lakh including dismantling the old one no. RCC overhead tank at NIAMT campus'.</td></tr><tr><td>Resolution</td><td>A fresh estimate may be sought from CPWD for construction of 1.25 lakh litre capacity RCC cum SMC panel overhead tank with RCC underground sump of 2.50 lakh litre. The old RCC overhead tank may be retained intact for the time being.</td></tr><tr><td>Item No. 99.II.4</td><td>To consider the preliminary estimate for 'dismantling and demolition of south lab building at NIAMT campus'.</td></tr><tr><td>Resolution</td><td>Approved. The work will be done in phases with suitable relocation of existing laboratories.</td></tr><tr><td>Item No. 99.II.5</td><td>To consider the preliminary estimate for 'repair and renovation of toilet of Kalpana Chawla Chatravas (old wing) at NIAMT campus'.</td></tr><tr><td>Resolution</td><td>Approved.</td></tr><tr><td>Item No. 99.II.6</td><td>To consider the preliminary estimate for 'renovation (civil and electrical) of quarter no. C-5, C-6, E-4 and E-69 at NIAMT campus'.</td></tr><tr><td>Resolution</td><td>Approved.</td></tr><tr><td>Item No. 99.III.</td><td>Monthly expenditure statement</td></tr><tr><td>Resolution</td><td>Noted.</td></tr><tr><td>Item No. 99.IV.1</td><td>To discuss on the revised preliminary estimate for 'construction of New laboratory Building (G+4) amounting to Rs 27,64,49,986/-.'</td></tr><tr><td>Resolution</td><td>The committee advised the Institute to intimate the issue to HEFA authority.</td></tr></table>	Item No. 99.II.1	To consider the preliminary estimate for 'repair and renovation of toilet and water proofing treatment on roof of Jagdish Chandra Bose Chatrawas (Boys' Hostel) at NIAMT campus'.	Resolution	Approved. Meanwhile, a survey of roofs may be done before initiating the work of water proofing treatment of roofs.	Item No. 99.II.2	To consider the preliminary estimate for 'repair and external painting and misc. civil works for Gymkhana building at NIAMT campus'	Resolution	Approved.	Item No. 99.II.3	To consider the preliminary estimate for 'construction of 2.00 lakh litre capacity RCC cum SMC panel overhead tank, RCC underground sump of 2.50 lakh including dismantling the old one no. RCC overhead tank at NIAMT campus'.	Resolution	A fresh estimate may be sought from CPWD for construction of 1.25 lakh litre capacity RCC cum SMC panel overhead tank with RCC underground sump of 2.50 lakh litre. The old RCC overhead tank may be retained intact for the time being.	Item No. 99.II.4	To consider the preliminary estimate for 'dismantling and demolition of south lab building at NIAMT campus'.	Resolution	Approved. The work will be done in phases with suitable relocation of existing laboratories.	Item No. 99.II.5	To consider the preliminary estimate for 'repair and renovation of toilet of Kalpana Chawla Chatravas (old wing) at NIAMT campus'.	Resolution	Approved.	Item No. 99.II.6	To consider the preliminary estimate for 'renovation (civil and electrical) of quarter no. C-5, C-6, E-4 and E-69 at NIAMT campus'.	Resolution	Approved.	Item No. 99.III.	Monthly expenditure statement	Resolution	Noted.	Item No. 99.IV.1	To discuss on the revised preliminary estimate for 'construction of New laboratory Building (G+4) amounting to Rs 27,64,49,986/-.'	Resolution	The committee advised the Institute to intimate the issue to HEFA authority.	
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		Resolution	Approved, subject to availability of grants from the Ministry.																																		
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Item No.: 124.BoG.II.2	Proposal to consider the constitution of Selection Committee for the post of Registrar and other Non-Teaching Posts.																																				
	<p>The Institute is releasing an advertisement for recruitment of a full time Registrar and other vacant non-teaching posts, in accordance with the revised Recruitment Rules approved by the MoE and adopted by the BoG. These rules, however, does not provide constitution of the Selection Committee.</p> <p>Model Recruitment Rules for Non-Teaching Posts issued by the University Grant Commission provides (Clause 12.1) that the Composition of Selection Committee shall be as prescribed in the Statutes/Ordinances/UGC Regulations/Notifications/</p>																																				

Guidelines/Schedule of CRRs. Clause 10.12.4.i of the UGC [Institutions Deemed to be Universities] Regulations, 2019 provides the composition of Selection Committee for Registrar as below.

- (a) Vice Chancellor as the Chairperson;
- (b) One nominee of the Chancellor;
- (c) One nominee of the Board of Management; and,
- (d) One expert, not being an employee of the Institution Deemed to be University, to be appointed by the Board of Management.

However, composition of Selection Committee for any other post is not provided under the UGC [Institutions Deemed to be Universities] Regulations, 2019.

In view of above position, composition of Selection Committees for various non-teaching posts is proposed as given below:-

- (a) Vice Chancellor (Director till appointment of VC) as the Chairperson;
- (b) One nominee of the Chancellor;
- (c) One nominee of the Board of Management/Governor; and,
- (d) One expert, not being an employee of the Institution Deemed to be University, to be appointed by the Board of Management/Governor.

The Selection Committees will include representatives for SC/ST/OBC, Minority, and Woman, as per guidelines of DoPT, Govt. of India. It is further proposed that the nominee as per (c) and expert as per (d) above, may be as proposed below.

Name of the Post	Nominee as per (C)	Expert as per (D)
Registrar	Director or Ex-Director of any Institute under MoE	Registrar or Ex-Registrar from any Institute or Central University under MoE who has completed one tenure of five years.
Group – A Officer other than Registrar	Registrar or concerned Professor-in-Charge of the Institute	Registrar, Librarian, Principal Technical / Scientific Officer, Superintending Engineer or a Professor of relevant field from any Institute or Central University under MoE
Group – B and C Technical Posts	Concerned HOD or Professor-in-Charge of the Institute	Technical/Scientific Officer, Superintending Engineer or a Professor from relevant field of any Institute or Central University under MoE
Group – B and C Non-Technical Posts and MTS	Registrar of the Institute	Registrar or Deputy Registrar at Pay Level – 13 from any Institute or Central University under MoE

In the event of Written/Trade Test is required for selection to any post, the Selection Committee may invite other experts of appropriate level to set, conduct and evaluate the Written/Trade Test.

Extracts of the UGC notifications are given as **Annexure – XIV**.

#### Resolution

The Institute is advised to follow the existing constitution of selection committee for different positions till appointment of Vice-Chancellor.



<b>Extra Item No.: 124.BOG.III.1</b>	<b>To report change of the name of the department of Mechanical and Manufacturing Engineering to Mechanical Engineering w.e.f. 01/01/2025.</b>
	AICTE list of departments does not include the name of Mechanical and Manufacturing Engineering. Accordingly, based on the proposal of the faculty members of the department and subsequent recommendation of the Academic Council (40th meeting), the name of the department of Mechanical and Manufacturing Engineering is hereby changed to Mechanical Engineering w.e.f. 01/01/2025.
<b>Resolution</b>	Noted.
<b>Extra Item No.: 124.BOG.III.2</b>	<b>To consider application of employees for foreign travel.</b>
	As per provisions, foreign travel of employees of the Institute is to be approved by the Chairman, Board of Governor. MoE has advised that the BoG may consider all such applications for approval in the absence of the Chairman, BoG of the Institute. At present, the following applications have been received:- (1) Dr. Shalini Mahto, Assistant Professor (ECE) for personal visit to Singapore, Malaysia, and Thailand during January 2025 (tentative schedule). (2) Dr. Tapobrata Maity, Assistant Professor (MME) for personal visit to Thailand during January 2025 (tentative schedule).
<b>Resolution</b>	Approved

  
(Member Secretary)  
AFC/BoG

Chairman, AFC/BoG