

**Minutes of 114th Meeting of the
BOARD OF GOVERNORS**



**राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान
(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)
हटिया, राँची - 834 003 (झारखण्ड)**

**National Institute of Advanced Manufacturing Technology
(Formerly National Institute of Foundry and Forge Technology)
Hatia, Ranchi – 834 003 (Jharkhand)**

11 December 2021 [Saturday] at 04:00 PM

Through Video Conferencing

National Institute of Advanced Manufacturing Technology
(Formerly National Institute of Foundry and Forge Technology)
Hatia, Ranchi

Members of the Board of Governors

Chairman		
1	Shri Sham H. Arjunwadkar CEO, Foundry Geometrix and Mentor, NCTS - IIF	Chairman
Representatives from Government of India		
2	Smt.Soumya Gupta,IAS Joint Secretary (Admin.) Ministry of Human Resource Development, Department of Higher Education, Govt.of India Mr.M.M.Singh has attended the meeting.	Member
3	Smt. Darshana M. Dabral JS & FA Ministry of Human Resource Development Department of Higher Education, Govt.of India Mr.Uday Kiran has attended the meeting.	Member
Representative of Ministry of Industry Government of India		
4	Mohd. Zakaria Khan Yusufzai Senior Development Officer (Engg.) Department for Promotion of Industry and Internal Trade Ministry of Commerce and Industry	Member
Representative of All India Council for Technical Education		
5	Professor M.K. Tiwari Director National Institute of Industrial Engineering, Mumbai Vihar Lake Road, Powai, Mumbai – 400087	Member
Representative of Industries including Public Enterprises		
6	Vacant	Member
7	Vacant	Member
8	Shri Pradeep Goyal, Founder Chairman & Managing Director, Pradeep Metals Limited, Mumbai	Member
9	Shri Sachin B. Sabnis Managing Director Belgaum Ferrocast India Pvt. Ltd (BFPL)	Member

10	Professor Markrand Shrikrishna Kulkarni, Department of Mechanical Engineering, Indian Institute of Technology, Bombay	Member
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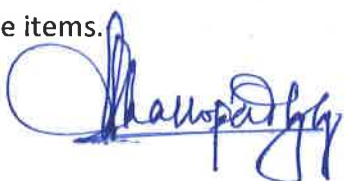
Representative of Technical Institutes/ Engineering Profession		
11	Professor Pallab Banerji Professor Materials Science Centre Indian Institute of Technology, Kharagpur	Member
12	Professor B. S. Murthy Department of Metallurgical and Materials Engineering NAC Rd, Indian Institute of Technology, Madras	Member
Co-opted members by the Board		
13	Shri Sudhir Mutalik Founder CMD of Positive Metering Pumps (I) Pvt. Ltd.	Member
14	Shri Vikas Khanvelkar Founder CMD – Design Tech Systems Ltd.	Member
Co-opted members from Faculty		
15	Professor N. K. Singh Dept. of Forge Technology, NIAMT, Ranchi	Member
16	Professor K. K. Singh Dept. of Foundry Technology, NIAMT, Ranchi	Member
Member Secretary		
17	Professor P. P. Chattopadhyay Director, NIAMT, Ranchi	Member Secretary

Invited Members		
1	Shri U.C. Prasad Registrar, NIAMT, Ranchi	Invited Member


Leave of absence was granted to **Professor B. S. Murthy**, Department of Metallurgical and Materials Engineering, NAC Rd, Indian Institute of Technology, Madras, **Shri Vikas Khanvelkar**, Founder CMD – Design Tech Systems Ltd., **Professor Markrand Shrikrishna Kulkarni**, Department of Mechanical Engineering.

The meeting commenced with a hearty welcome to the members by the Chairman.

With due permission of the Chairman, the Director, NIAMT as the Member Secretary of the BoG, placed the agenda items in the meeting for discussion and resolutions were taken as mentioned under respective items.



<p>Item No.: 114.BoG.I.1</p>	<p>To confirm the minutes of 113th meeting of the Board of Governors, held on 15/06/2021 through video conferencing.</p> <p>The draft minutes of the 113th meeting of the BoG held on 15/06/2021 through video conferencing was circulated to all the members of the Board. Comments of the MoE was received vide email dated 09/08/2021. No specific comment has so far been received from other members. Final MoM has been approved by the Chairman, BoG vide email dated 17/08/2021.</p> <p>The minutes of the meeting is furnished as Annexure – I.</p>
<p>Resolution</p>	<p>Confirmed</p>
<p>Item No.: 114.BoG.I.2</p>	<p>Report on the action taken on the minutes of 113th meeting of the AFC and BOG held on 15/06/2021 through video conferencing.</p> <p>Action Taken Report on the minutes of 113th Meeting of the AFC held on 15/06/2021 through video conferencing is furnished as Annexure – II.</p> <p>Action Taken Report on the minutes of 113th Meeting of the BOG held on 15/06/2021 through video conferencing is furnished as Annexure – III.</p>
<p>Resolution</p>	<p>Noted</p>
<p>Item No.: 114.BoG.I.3</p>	<p>Report on status of change of the name of the Institute.</p> <p>As was reported in the 113th meeting held on 15/06/2021, Ministry of Education, vide F. No. 17-5/2020-TS.VII, dated 30-09-2020 had approved for change of the name of the Institute from “National Institute of Foundry and Forge Technology (NIFFT)” to “National Institute of Advanced Manufacturing Technology (NIMT)”. Further, the BoG, in the 112th meeting held on 14/01/2021 had approved replacing the acronym to NIAMT in place of NIMT vide Resolution No. 112.BoG.I.7.</p> <p>As a second step, required application for change of the name of the society (legal identity of the Institute) under the Societies Registration Act, 1860 was submitted to the Inspector General of Registration, Jharkhand on 25/11/2020. The change has now been approved from NIFFT Society to NIAMT Society in the Original Registration No. 669/2012-13, vide Certificate dated 22/06/2021 (Annexure – IV).</p> <p>Further, new logo of the Institute was prepared by a professional designer under supervision and guidance of a committee consisting of Deans, Registrar and HODs and finally approved by the Chairman, with suggestions, by email dated 31/08/2021.</p> <p>Consequent to above, the change of the name of the Institute along with the new logo has been effected, vide Office Order No. 204/2021, dated 11/11/2021 (Annexure – V). The information has been circulated to MoE, GoJ, JUT, RU, all IITs, NITs, IIITs, IIMs, CFTIs and CUs under MoE, etc. by email. The Institute is also putting effort through its social media cell and public relationship agency for widespread to stakeholders and general public.</p>



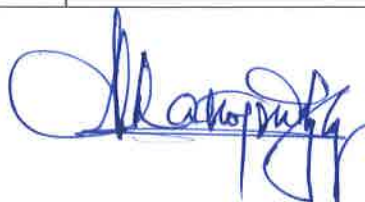
Resolution	BOG noted the status and appreciated the same.												
Item No.: 114.BoG.I.4	<p>Report on the status of Deemed University.</p> <p>Based on the online application of the Institute for grant of Deemed to be University status under De-novo category submitted in April 2020 and subsequent evaluation of physical infrastructure of the Institute by the 3-member sub-committee headed by Dr. P. Radhakrishnan, Director PSGIAS and overall evaluation by the UGC constituted 9-member Committee headed by the VC of Dr. A.P.J. Abdul Kalam Technical University, Lucknow, UGC, in its 551st meeting held on 01/07/2021, has approved for the grant of Deemed to be University status under De-novo category to the Institute, vide item no. 2.01 at page no. 6 of the MoM. Extract of the MoM taken from the website of UGC is given as Annexure – VI.</p> <p>Further approval of the case is under active consideration in the Ministry of Education.</p>												
Resolution	Noted.												
Item No.: 114.BoG.I.5	<p>Report on new joining and separation of employees from Institute service after last BoG Meeting.</p> <p>Following regular employees have separated from the service of the Institute as per the details mentioned against their name since the matter reported in the last BoG meeting.</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of the Employee</th> <th>Mode of Separation</th> <th>Date of Separation</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Prof. P. Talukdar</td> <td>Superannuation</td> <td>30/09/2021</td> </tr> <tr> <td>2</td> <td>Shri R. K. Mishra</td> <td>Superannuation</td> <td>31/10/2021</td> </tr> </tbody> </table> <p>There has been no new joining in the above period.</p>	S. No.	Name of the Employee	Mode of Separation	Date of Separation	1	Prof. P. Talukdar	Superannuation	30/09/2021	2	Shri R. K. Mishra	Superannuation	31/10/2021
S. No.	Name of the Employee	Mode of Separation	Date of Separation										
1	Prof. P. Talukdar	Superannuation	30/09/2021										
2	Shri R. K. Mishra	Superannuation	31/10/2021										
Resolution	Noted.												
Item No.: 114.BoG.I.6	<p>Report on Institute activities since last BOG.</p> <p>Administrative activities of the Institute since last BOG is given below:-</p> <ol style="list-style-type: none"> All routine payments like salary, pension, fellowship, etc. are being paid and all statutory dues like Income Tax, Professional tax, NPS, etc. are being deposited. Besides, payments to all agencies providing services to the Institute like manpower, cleaning & housekeeping, security, etc. have also been made in time to facilitate payment to the people engaged by them. The Institute has moved a step forward towards Digital India by enabling UPI in all its major accounts for deposit/transfer/refund by the stakeholders. A visiting Psychological Counsellor has been engaged for the psychological wellbeing of the students, faculty and staff. Institute celebrated 74th Independence Day, Azaadi Ka Amrit Mahostav, Swatchhata Pakhwada, Hindi Pakhwada, Vigilance Awareness Week, National Education Day and Janjatiya Gaurav Diwas (Bhagwan Birsa Munda Jayanti), 												

	<p>etc. with vigor, joy and glee.</p> <p>Academic activities of the Institute since reported in the last BOG meeting is given as Annexure – VII.</p>
Resolution	BOG noted the activities and appreciated the same, particularly implementation of UPI for digitalization of financial transactions.
Item No.: 114.BoG.I.7	<p>Report on resumption of various activities in view of improvement in COVID-19 pandemic.</p> <p>The Institute has successfully countered the COVID-19 pandemic except for sad demise of one staff member. In view of recent improvement in the situation, the Institute has resumed following activities, which were either closed or reduced in the past few months.</p> <p>Offline teaching has been resumed and all students have been called back to the hostels.</p> <p>Guest House has been opened for all category of guests.</p> <p>All Departments/Centers/Offices/Sections have started functioning with full strength on all working days.</p> <p>Minimal sports, cultural and other extra academic activities have been started by the students.</p> <p>Consequent upon resumption of activities, primarily in view of students' presence in the campus, the Institute is closely monitoring the situation of Covid-19 in and around Ranchi. The Institute is also augmenting and strengthening its preparedness to contain and combat any likely eventuality.</p>
Resolution	BOG noted the status and expressed their happiness for the students being back in campus.
Item No.: 114.BoG.I.8	<p>Report on status of lease of land from HEC.</p> <p>As has been reported to the BoG in the last meeting held on 15/06/2021, following is the status in the matter of lease of land from HEC:</p> <p>Clarification received from HEC, vide Ref. No. TA/REV/91/2017/2019-448, dated 21/10/2019, on the queries of MoE, vide F.No.17-9/2019-TS.VII, dated 29/05/2019 was forwarded by the Institute to MoE, vide letter no. NIFFT-D-97/2019, dated 27/01/2019.</p> <p>Subsequently, a letter was received from HEC, vide No. TA/REV/91/2017/2019-448, dated 24/03/2021, offering the Institute three options for payment of lease rent for the land. The letter was forwarded by the Institute to MoE, vide letter no. NIFFT-D-97/2019-20/31, dated 12/04/2021.</p> <p>The Institute has been paying annual lease rent of Rs. 51,804/- by cheque, which was being accepted by HEC with reservation till 2019-20. As per practice, the Institute sent a cheque for Rs. 51,804/-, vide no. 249159, dated 08/03/2021, for the annual lease rent for the year 2020-21. However, HEC has refused to accept the same. Further advice and/or orders of MoE is awaited.</p>
Resolution	MoE representative shared that a meeting is being scheduled with MoE,



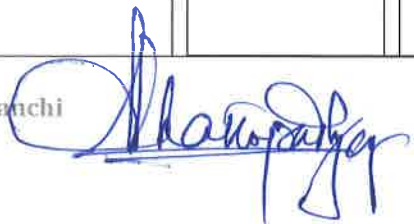
	DoHI, HEC, and the Institute shortly. BOG noted the status and advised the Institute to follow-up with MoE on the matter.
Item No.: 114.BoG.I.9	Report on status of Recruitment Rule for non-teaching posts. Existing Recruitment Rules for the non-teaching posts of the institute was approved by the BoG in the 52nd meeting held on 11/02/1997. Subsequently, a letter was received from MoE, vide F.No. 17-2/2019-TS.VII, dated 22/07/2019, intimating that draft RR (new) has been prepared and the same has been uploaded in website of MoE for one month. Institute was also advised to upload the same in its website for one month for comments/suggestions. Comments/Suggestions received from the employees were forwarded to MoE vide letter No. D/35/2019, dated 08/08/2019 (Shri Chandan Kumar, STA), and dated 19/09/2014 (Shri A. K. Verma, Asst. Registrar). Further, a revised draft RR prepared by the Institute taking into consideration the administrative requirements and above suggestions to the extent possible, was sent to MoE, vide letter No. D-35/2009, dated 03/12/2019. Subsequently, as advised by the BOG, in its 113th meeting held on 15/06/2021, the revised draft was sent again to MoE by email on 24/06/2021. In response to same, second revised draft RR approved by the JS (Admin.) was received from MoE on 07/07/2021. An online meeting with the Under Secretary, TS. VII was held on 09/07/2021 to discuss the second draft RR. Suggestions given by the Institute, wherever possible, were incorporated during the discussion itself. The Institute confirmed the final revised draft RR, vide letter No. Nil, dated 12/07/2021. Further, a letter vide No. GA-43/RR/2021/171, dated 30/08/2021 has been sent to MoE requesting for approval of the final draft of the RR prepared after the meeting held online on 09/07/2021. Approval of MoE is awaited.
Resolution	BOG noted the status and advised the Institute to follow-up with MoE on the matter.
Item No.: 114.BoG.I.10	Report on MoU with STPI on setting up of a CoE on Industry 4.0 in the Institute. The Institute has signed an MoU with Software Technology Parks of India (STPI), an autonomous society under the Ministry of Electronics & Information Technology, Govt. of India, to establish a multi domain Center of Excellence (CoE) in the Institute, with a strong co-operation in incubation and training. The above MoU has been signed on 04/10/2021, initially for 5 years, with a provision for further extension by mutual consent. A copy of the MoU is given as Annexure – VIII.
Resolution	BOG noted the MoU and appreciated the development.

<p>Item No.: 114.BoG.I.11</p>	<p>Report on absorption of service of Shri Santosh Prasad, Accountant in the Institute.</p> <p>Based on the recommendation of a duly constituted Committee, Shri Santosh Prasad, who was on deputation from CIT, Kokrajhar, has been absorbed in the Institute as an Accountant w.e.f 17/01/2020, vide Office Order No. 41/2020, dated 11/02/2020.</p> <p>As per Para 17.2.2 of the 2013 edition of the Handbook for Personnel Officers published by DoPT, GoI, probation is not required for persons appointed on deputation and subsequently absorbed in the borrowing organization.</p> <p>Thus, the service of Shri Santosh Prasad may be treated as confirmed from the date of his absorption, i.e., 17/01/2020.</p>
<p>Resolution</p>	<p>Noted.</p>
<p>Item No.: 114.BoG.I.12</p>	<p>Report on status of regular non-teaching staff and man-power deployed through outsourcing agency.</p> <p>Total sanctioned strength of non-teaching positions including Group-A Officers is 92 and there are 36 regular staff as on 30/11/2021 resulting total vacancy of 56.</p> <p>In order to continue the regular activities and essential services, the Institute has deployed 90 personnel on outsourcing basis through man-power supply agency.</p> <p>Based on the advice of the AFC/BOG in the 111th meeting held on 27/08/2020, a Committee was constituted to examine and suggest the activities which may be managed as job/service outsourcing in place of hiring man-power for same. The Committee has recommended that activities of the following sections may be outsourced as job/service contract:-</p> <ol style="list-style-type: none"> a) Horticulture, b) Maintenance (Civil, Electrical, Water Supply and other related activities), c) Transport, d) Centralized Computer Center, and e) Central Library & Documentation Center <p>The Committee has further been entrusted to execute the above proposal through GeM, by 31/03/2021. Execution of same will reduce the current number of man-power engaged through outsourcing agency well within the limit advised by the BoG, i.e. man-power deployed on outsourced/temporary/contract basis should not exceed the vacancy of regular strength.</p>
<p>Resolution</p>	<p>BOG noted the status and advised the Institute to expedite the process.</p>
<p>Item No.: 114.BoG.II.1</p>	<p>To consider the minutes of the 114th meeting of the Administrative and Finance Committee held on 10/12/2021 through Video Conferencing.</p>



The minutes of the 114th meeting of the Administrative and Finance Committee to be held on 10/12/2021 through Video Conferencing will be placed on the table.

Item No.: 114.AFC.II.1	Proposal of fund requirement of Rs. 1178 lakhs for procurement of equipment and software during 2022-23 and Rs. 52 lakh during 2021-22 from Capital Grant (OH-35).												
	<p>Status of procurement of various equipment and software already approved by AFC earlier for procurement during 2021-22, but which are not likely to complete in 2021-22, is given in Table – 1 of Annexure – VI. Procurement of these equipment and software will extend to 2022-23.</p> <p>Further, Indents/Proposals have been received from various faculty members as given in Table – 2A and 2B of Annexure – VI, for procurement/delivery during 2021-22 and 2022-23, respectively. These indents need approval of the AFC for further process.</p> <p>Thus, total requirement of fund for procurement of above equipment and software during 2022-23 and additional requirement for 2021-22 from Capital Grant (OH-35) is Rs. 1178 lakhs (as summarized in Table – 3 of Annexure – VI) and Rs. 52 lakhs, respectively.</p>												
Resolution	AFC approved the proposal and advised the Institute to include the same in BE for 2022-23 to be submitted to MoE in Feb/Mar, 2021.												
Item No.: 114.AFC.II.2	Proposal of fund requirement of Rs. 1031 lakhs for construction and capital-maintenance work during the FY 2022-23 from Capital Grant (OH-35).												
	<p>The SBC, in its 93rd meeting held on 07/10/2021, have recommended for undertaking the capital-maintenance and construction works listed under Table-A, given below. Further, fund requirement during 2022-23 for construction works already sanctioned by AFC/BOG earlier is given in Table-B, given below. Extract of the MoM of CMC dated 06/08/2021 is given as Annexure – VII and MoM of 93rd SBC is given as Annexure – VIII.</p> <p style="text-align: center;">Table - A</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="4" style="text-align: right;">(Rupees in lakh)</th> </tr> <tr> <th style="text-align: center;">Name of Work</th> <th style="text-align: center;">SBC</th> <th style="text-align: center;">Total Cost</th> <th style="text-align: center;">During 2022-23</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Various capital-maintenance</td> <td style="text-align: center;">93</td> <td style="text-align: center;">46.75</td> <td style="text-align: center;">46.75</td> </tr> </tbody> </table>	(Rupees in lakh)				Name of Work	SBC	Total Cost	During 2022-23	Various capital-maintenance	93	46.75	46.75
(Rupees in lakh)													
Name of Work	SBC	Total Cost	During 2022-23										
Various capital-maintenance	93	46.75	46.75										



works and small constructions as per CMC meeting dated 06/08/2021			
Installation of 40 Air Conditioners in Faculty Building including Cabling	93	50.71	50.71
Renovation of North Side Laboratory Building	79, 81	66.89	4.73*
Total		164.35	97.46

* The amount is lying with CPWD as advance for electrical work for the same work.

Table - B

(Rupees in lakh)				
Name of Work	AFC	Total Cost	Till 2021-22	During 2022-23
Extension of Nirala Chhatrabas*	108	702	262	440
Extension of Kalpana Chawla Chhatrabas &	108	427	155	272
Construction of Registrar's Residence	108	80	27	53
Construction of Type VIA Apartment*	109	571	85	105
Construction of Type IV Apartment*	109	282	42	52
Renovation of NIFFT Niwas	112	12	--	12
Total		2129	571	934



		*Proposal for additional fund requirement is placed separately.															
Resolution		AFC approved the proposal and advised the Institute to include the same in BE for 2022-23 to be submitted to MoE in Feb/Mar, 2021.															
Item No.: 114.AFC.II.3		Proposal of fund requirement of Rs. 200 lakhs for Library procurement during the FY 2022-23 from Capital Grant.															
		In compliance of the advice of AFC given in the 112th meeting, Budget Estimate of Rs. 200 lakhs have been prepared for library for the year 2022-23 as given below.															
		(Rupees in lakh)															
		<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Description/Particulars of Expenses</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Recurring Subscription of Online Journals for 2022 [5 subject collection from Elsevier]</td> <td>120</td> </tr> <tr> <td>2</td> <td>Purchase of a-la-Carte Print Journals till the year 2022</td> <td>30</td> </tr> <tr> <td>3</td> <td>Purchase of Books and eBooks</td> <td>50</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>200</td> </tr> </tbody> </table>	Sl. No.	Description/Particulars of Expenses	Amount	1	Recurring Subscription of Online Journals for 2022 [5 subject collection from Elsevier]	120	2	Purchase of a-la-Carte Print Journals till the year 2022	30	3	Purchase of Books and eBooks	50		TOTAL	200
Sl. No.	Description/Particulars of Expenses	Amount															
1	Recurring Subscription of Online Journals for 2022 [5 subject collection from Elsevier]	120															
2	Purchase of a-la-Carte Print Journals till the year 2022	30															
3	Purchase of Books and eBooks	50															
	TOTAL	200															
Resolution		AFC approved the proposal and advised the Institute to include the same in BE for 2022-23 to be submitted to MoE in Feb/Mar, 2021.															
Item No.: 114.AFC.II.4		To consider additional budget for projects under CPWD.															
		<p>Case-1</p> <p>Estimated amount of Rs. 571 and 282 lakhs were approved by the AFC in its 109th meeting, for construction of 1 apartment block (10 flats) each of type VI-A (E1) and type IV (D1) quarters, respectively. However, due to lack of appropriate information with the Institute regarding the floor area of above type of quarters, the same were estimated lower than the actual area as per GoI guidelines while seeking Preliminary Estimate from CPWD.</p> <p>Both the works have been subsequently assigned to CPWD and during preparation of design-drawing, above omission was observed by CPWD officials.</p> <p>Case-2</p> <p>Estimated amount of Rs. 702 and 472 lakhs were approved by the AFC in its 108th meeting for extension of Nirala Chhatrabas and Kalpana Chawla Chhatrabas, respectively. Construction work has been started for the above works.</p>															

	<p>After completion of the construction, furniture (cot, table, chair, etc.) are required for the students in those new rooms. It is proposed to place order on CPWD to procure the furniture as well as part of the project.</p> <p>In view of above, CPWD has been asked to submit a revised Preliminary Estimate for the above modification/addition, which will be placed on Table.</p>
Resolution	PE from CPWD was not received. AFC approved the proposal in-principle and advised the Institute to seek the PE from CPWD at the earliest and circulate the same to AFC/BOG members for approval by circulation.
Item No.: 114.AFC.II.5	To consider financial support for organizing an International Conference by Department of Applied Science and Humanities.
	<p>A proposal for organizing the first International Conference on the series titled "Indian International Conference on Process Intensification in Environmental Engineering" (PIEE-2022) during Jan/Feb, 2022 in online mode has been received from the Department of Applied Science and Humanities.</p> <p>Total estimate expenditure for above is Rs. 1,55,000/-. As the conference is targeted mostly for the benefit of research scholars, estimated registration fee collection would be around 70,000/-. Thus, the department has requested for financial support from the Institute for the balance fund requirement of around Rs. 85,000/-.</p> <p>Proposal of the organizing faculty members duly forwarded by the HOD is placed as Annexure – IX.</p>
Resolution	Approved. AFC advised the Director to further encourage faculty members for similar academic activities to enhance the NIRF ranking of the Institute.
Item No.: 114.AFC.II.6	To consider financial support for Covid-19 treatment of an outsourced employee not eligible for ESIC.
	<p>Shri Himansu Kumar Behera, an outsourced employee was working as a Technical Supervisor in the Centralized Computer Center of the Institute. He was advised to continue active physical service even during the pandemic as he was engaged in the essential service of maintaining the networking infrastructure of the campus.</p> <p>Unfortunately, he was infected with the Covid-19 virus and on getting serious, he was shifted to JP Hospital, Rourkela and subsequently to AIIMS, Bhubaneswar for better treatment. During his treatment, he has incurred</p>



		<p>expenditure of Rs. 69,848/- and has requested the Institute for reimbursing the amount as he is not entitled for benefits ESIC. Request of Shri Behera is placed as Annexure – X.</p> <p>His request may be considered sympathetically for reimbursement from IRG of the Institute.</p> <p>It is further proposed to cover all the outsourced personnel engaged by the Institute who are not covered under ESIC, for Medical Insurance for self and dependent family member, for aggregate sum of Rs. 2.00 lakhs, by their employers on reimbursable basis.</p>
	Resolution	<p>The instant proposal for reimbursement to Shri Behera was approved to be paid through the agency from IRG of the Institute.</p> <p>The proposal for Medical Insurance coverage of the outsourced employees who are not eligible for coverage under ESIC was approved subject to sharing of the premium in the same ratio as applicable under ESIC.</p>
	Item No.: 114.AFC.II.7	<p>To consider upgradation of telephone network with SIP Trunk and IPBAX through BSNL.</p>
		<p>The Institute has been using the telephone (PSTN) facility through BSNL network. The existing network is very old leading to frequent disruption of service. Thus, BSNL was contacted to improve/upgrade the facility. They have submitted a proposal (Annexure – XI) for upgradation of the facility with SIP Trunk and IPBAX with DID facility with 50 concurrent channels for the following estimated charges (excluding GST).</p> <p><u>One-time Charges</u></p> <p>1. Renovation of existing cabling & instruments – Rs. 2,60,534/- 2. Installation and Security Deposit – Rs. 15,000/-</p> <p><u>Monthly Recurring Charges</u></p> <p>1. 40 concurrent channels and 200 DIDs – Rs. 37,300/- 2. AMC of cabling & instruments – Rs. 6,210/- Call charges beyond free limit of Rs. 32,000/- (as per actuals)</p>
	Resolution	Approved.
	Item No.: 114.AFC.II.8	<p>To consider delegation of financial power to Director for approving purchase proposals/indents up to Rs. 5.00 lakh.</p>
		<p>The AFC/BOG have approved delegation of financial power to the Director for approving work and service proposals/indents up to Rs. 5.00 lakh.</p> <p>To further facilitate the process of procurement of</p>




	equipment and software by the faculty members, it is proposed to delegate financial power to the Director for approving purchase proposals/indents up to Rs. 5.00 lakh.												
Resolution	Financial power of Director for approving purchase proposals/indents was approved up to Rs. 50.00 lakh. Financial power of Director for approving work and service proposals/indents was enhanced up to Rs. 50.00 lakh. From existing Rs. 5.00 lakh. The Institute was advised to adhere to the GFR-2017 guidelines as amended from time to time in procurement, work and service.												
Extra Item No.: 114.AFC.III.1	To consider proposal for increase in Mess Fee and Hostel Establishment Fee.												
	<p>The Hostel Management Committee, after considering the present situation, has recommended for increase in Mess Fee and Hostel Establishment Fee effective from the next semester, as given below:-</p> <table border="1"> <thead> <tr> <th>Fee</th> <th>Existing</th> <th>Proposed</th> <th>Increase</th> </tr> </thead> <tbody> <tr> <td>Hostel</td> <td>21600</td> <td>22500</td> <td>900</td> </tr> <tr> <td>Establishment</td> <td>3000</td> <td>7500</td> <td>4500</td> </tr> </tbody> </table> <p>The HMC Has further proposed the following:-</p> <ol style="list-style-type: none"> 1. The menu across all hostel will be same and to be fixed by HMC in consultation with student representatives. The caterers may adopt minimum modification and interchange the menu of one day to another day of the week depending on the circumstances and /or materials availability. 2. Taking meal in the hostel mess will be compulsory for all boarders. Exemption may be considered by HMC on special circumstances on merit of the each case. indicative circumstances for consideration of exception may be like admission in hospitals, outside training, etc. 3. Both Mess Fees and Establishment Fee will be collected initially along with Admission Fee and subsequently along with Institutional Fees for every semester. <p>Minutes of the Meeting of the HMC dated 08/12/2021 is given as Annexure.</p>	Fee	Existing	Proposed	Increase	Hostel	21600	22500	900	Establishment	3000	7500	4500
Fee	Existing	Proposed	Increase										
Hostel	21600	22500	900										
Establishment	3000	7500	4500										
Resolution	Approved in view of justification given by the HMC. The Institute was advised to revisit the Fee Structure in regular intervals, preferably before commencement of every academic year for the coming academic year.												



<p>Item No.: 114.BoG.II.2</p>	<p>Proposal for recruitment of vacant Group-A officer posts on Deputation (ISTC) / Absorption basis.</p> <p>Out of the sanctioned positions, following Group-A officer posts are currently vacant in the Institute.</p> <table border="1" data-bbox="411 286 1406 600"> <thead> <tr> <th>S. No.</th> <th>Name of the Post</th> <th>Pay Level</th> <th>Vacancy</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Senior Librarian</td> <td>10</td> <td>01</td> </tr> <tr> <td>2</td> <td>Assistant Registrar</td> <td>10</td> <td>01</td> </tr> <tr> <td>3</td> <td>Lady Medical Officer</td> <td>10</td> <td>01</td> </tr> <tr> <td>4</td> <td>Executive Engineer</td> <td>11</td> <td>01</td> </tr> </tbody> </table> <p>Above posts are vacant since long and consequently, many activities of the Institute are getting badly affected. Girl students, female employees and dependent female family members are facing great difficulty for medical consultation within the campus in the absence of the Lady Medical Officer. While approval of the Recruitment Rules for the Institute by MoE is awaited, following are proposed to come over the crisis being faced by the Institute due to these vacant posts.</p> <ol style="list-style-type: none"> 1. To re-designate the post of "Senior Librarian" as "Assistant Librarian" as per standard designation of UGC for level-10. 2. To convert the post of "Lady Medical Officer" as "Resident Lady Medical Officer" to ensure availability of the incumbent in the campus round the clock. 3. To recruit these vacant posts by following the NITSER Recruitment Rules as applicable to similar posts, OR on contract with consolidated pay equal to minimum basic pay of respective pay level, initially for 1 year which may be extended up to 2 more years or till joining of incumbent after regular recruitment, whichever is earlier. <p>Further, it is proposed that Director may be authorized to allot a suitable residence in the campus on priority basis for accommodation of the "Resident Lady Medical Officer".</p>	S. No.	Name of the Post	Pay Level	Vacancy	1	Senior Librarian	10	01	2	Assistant Registrar	10	01	3	Lady Medical Officer	10	01	4	Executive Engineer	11	01
S. No.	Name of the Post	Pay Level	Vacancy																		
1	Senior Librarian	10	01																		
2	Assistant Registrar	10	01																		
3	Lady Medical Officer	10	01																		
4	Executive Engineer	11	01																		
<p>Resolution</p>	<p>Approved for recruitment as per the provisions of the Recruitment Rules recently approved by the MoE for GKCIT, Malda.</p>																				
<p>Item No.: 114.BoG.II.3</p>	<p>To consider taking service of NIT, Rourkela for creating and hosting the portal for recruitment of faculty posts.</p> <p>With approval of the BoG in its 113th meeting held on 15/06/2021, the process initiated in 2019, for recruitment of vacant posts of Assistant Professors has been cancelled and the fee paid by the candidates are being processed for refund.</p> <p>Fresh process for recruitment of vacant posts of Assistant Professors has again been taken up. Considering the difficulty faced in processing the offline application for these posts in the past, it has been planned to adopt online</p>																				

	<p>application process for recruitment of the faculty posts (non-teaching posts will be taken up later after receipt of approved RR from MoE).</p> <p>It is learned that the online process developed in-house by NIT, Rourkela is quite comprehensive and may be utilized by the Institute with few modification and customization. Director, NIT, Rourkela has been pleased to provide the required support and facility to the Institute in this regard. Discussion have been made by the concerned officials from both side and draft SRS has also been prepared.</p> <p>Accordingly, it is proposed to take service of NIT, Rourkela for creating and hosting the online portal for recruitment of faculty posts by the Institute. NIT, Rourkela, being a sister concerned Institute under MoE, the financial implication will be settled on mutual discussion and will be reported to AFC.</p>
Resolution	Approved in-principle. Institute was advised to get the financial implication from NIT, Rourkela and get the same approved by circulation.
Item No.: 114.BoG.II.4	<p>To consider fixing promotion criteria for faculty under CAS from the year 2022.</p> <p>The BoG, vide Resolution No. 96.BOG.VI.1.I, dated 14/12/2014 had approved the All India Council for Technical Education (Career Advancement Scheme for the Teachers and other Academic Staff in Technical Institutions) (Degree) Regulations, 2012 (notified on 08/11/2012) for promotion of faculty under CAS.</p> <p>AICTE, has further notified the All India Council for Technical Education Pay Scales, Service Conditions and Minimum Qualifications for Appointment of Teachers and Other Academic Staff such as Library, Physical Education and Training & Placement Personnel in Technical Institutions and Measures for the Maintenance of Standards in Technical Education – (Degree) Regulation, 2019 on 01/03/2019.</p> <p>As per the AICTE clarification dated 20/05/2020, the option to be considered under AICTE 2012 regulation was admissible for three years and accordingly, the same has been extended to the faculty members of the Institute till 2022.</p> <p>In view of above, it is proposed to follow the AICTE 2019 Regulation as amended from time to time, for promotion of faculty under CAS, starting from the year 2022.</p>
Resolution	Approved as per AICTE notification dated 20.05.2020 on the matter.
Item No.: 114.BoG.II.5	<p>To consider addition/modification in the procedure for recruitment of vacant posts of Assistant Professors.</p> <p>With approval of the BoG, vide Resolution No. 113.BOG.I.2, dated 15/06/2021, the process initiated in 2019, for recruitment of vacant posts of Assistant Professors has been cancelled and the fee paid by the candidates are being processed for refund.</p> <p>The BoG vide the same resolution, have further approved the procedure and guidelines for recruitment of the 23 vacant posts of Assistant Professors.</p> <p>It is proposed to add/modify the procedure and guidelines approved in the</p>



	<p>113th meeting to the extent given below:-</p> <ol style="list-style-type: none"> 1. Requirement received from the HODs along with relevant discipline and specialized areas will be considered for the advertisement after moderation by the Director. 2. The draft advertisement and format of application will be prepared by Recruitment Cell and vetted by the Committee of HODs chaired by Dean (Academic). 3. The Scrutiny Committee will be constituted separately for each Department by the Director under chairmanship of the HOD and consisting of 2 Faculty Members of the Department. 4. Recruitment process for each department may be conducted independent of each other. 5. Since the Shortlisting Criteria adopted by SLIET, Longwal is comprehensive and indirectly takes care of the desirable criteria proposed by the Institute, advertisement may not specify any additional desirable criteria in addition to the minimum essential criteria as per AICTE-2019 for Engineering disciplines and as per UGC Notification No. F.1-2/2017(EC/PS), dated 18th July, 2018 for Science discipline. and 1 Faculty Member from another Department as members. 6. A candidate will be allowed to apply against three departments only.
Resolution	Approved.
Item No.: 114.BoG.II.6	<p>To consider commencement of B. Tech. Program in Production and Industrial Engineering.</p> <p>The Academic Council, in its 37th meeting held on 08/12/2020, has recommended for commencement of a new B. Tech. program in Production and Industrial Engineering. The Minutes of the said meeting was placed before the BoG in the 112th meeting held on 14/01/2021 and the same was considered and approved by the BoG.</p> <p>As per the AICTE guidelines, a specific approval of the BoG is required for further approval by AICTE for commencement of any new program.</p> <p>Thus, it is proposed to commence the new B. Tech. program in Production and Industrial Engineering to be conducted under the Department of Foundry & Forge Technology to be merged for this purpose. Initial student strength for the program is proposed to be 30 (plus additional 8 for EWS).</p>
Resolution	Approved. In the case of additional financial implication, necessary concurrence from MoE may be taken.
Extra Item No.: 114.BOG.III.	<p>To consider proposal for Recruitment of Assistant Professors on Contract.</p>
	<p>The Institute is in the process of applying to AICTE for approval of two new B. Tech. Programs. The application is to be submitted in February and the current faculty strength is falling short of the minimum requirement of AICTE for same. Joining of new faculty through the proposed regular recruitment cannot be completed by the date of application. However, the same may be</p>

	<p>possible by recruitment of required number of Assistant Professors on Contract basis.</p> <p>The Board of Governors have adopted the guidelines for recruitment of Adjunct/Honorary/Temporary Faculty and Faculty on Contract as per the guidelines approved for NIT.</p> <p>In view of above, it is proposed to recruit 5-7 Assistant Professors on Contract purely on temporary basis for one year with consolidated remuneration of Rs. 70,000/- per month as per the recent advertisement issued by NIT, Delhi, vide No. O8/2021 (copy given as Annexure).</p>
Resolution	<p>The Board authorized the Director to constitute the committee for conducting the interviews and to hold the selection process for appointment in the faculty positions for Assistant Professors on contract.</p>


Member Secretary, BoG